

STAFF REPORT

TO: Summit County Council
FROM: Matt Leavitt – Summit County Financial Officer
DATE: October 4, 2018
SUBJECT: Presentation of the Manager’s Recommended 2019 Budget



BACKGROUND:

Each year, beginning with a Management Team meeting in June, the County kicks off its budgeting process for the following year. At that meeting, department heads and elected officials are given information from the County Manager regarding the outlook and general direction to prepare for the budget process. Budget workbooks are distributed mid-July and are expected to be returned by the end of July/first part of August.

During the month of August and going into September the County Budget Committee¹ met frequently with departments or offices to hear requests and to discuss requests in terms of presenting a balanced budget on or before September 15th to the County Manager. The Budget Committee met and deliberated for 71 hours before presenting two recommendations to the County Manager on September 14th. Decisions were difficult, discussions were very candid, animated, and sometimes impassioned.

The County Manager considered the Budget Committee’s recommendations and presented the Manager’s Tentative Recommendation to department heads on September 24th. At that time, the County Manager began scheduling discussions with individual department heads and elected officials to hear appeals regarding both the County Manager and a Budget Committee recommendation. After meeting with departments and offices, the County Manager has prepared the Manager’s Recommended 2019 budget and is required to present his recommendations to the County Council on or before October 15th to meet the requirements of state statute.

[Currently in the process all statutory requirements and deadlines have been satisfied.](#)

The following discussion items are presented to the Council as part of the initial 2019 budget discussions. The Council will meet with department heads and elected officials over the next two months. These discussion items are presented in order to prepare and inform the Council for this lengthy process.

¹ The 2018 Budget Committee consisted of the following members: [Matt Leavitt](#), Finance Officer; [Janna Young](#), Deputy County Manager; [Michael Howard](#), County Auditor; [Corrie Forsling](#), County Treasurer; [Anita Lewis](#), Rural County Affairs; [Brian Bellamy](#), Personnel Director; [Frank Smith](#), Chief Deputy to the County Sheriff; [Ron Boyer](#), County IT Director; and [Cindy Keyes](#), Business Administrator for the Health Department.

SUMMARY INFORMATION:

REVIEW OF 2018 BUDGET:

In December 2018, the County Council adopted a \$54.3 million operating budget. The 2018 adopted budget included a \$3.0 million increase in property tax revenues for the general fund and a \$1.1 million increase in property tax revenues for the municipal services fund as a result of the Truth in Taxation (TNT) process. Those additional revenues were to recapture lost purchasing power as a result of inflation and the process for calculating annual property tax revenue in the State of Utah, which does not consider the impacts of inflation on property tax revenues over time. It was vital to the County to recapture the lost purchasing power in order to:

- a) Continue to maintain expected service levels provided by the County;
- b) Maintain assets, both facility and infrastructure, in order to prevent costlier deferred major maintenance;
- c) Rebuild fund balances to the levels required by County Executive Orders;
- d) Recruit and retain County employees.

The 2018 adopted budget committed to maintain all service levels at prior year levels with few notable exceptions. The County *did not* reduce service levels to any government function. In an effort to maintain staffing levels which have provided those service levels, the adopted budget included a commitment to employees to absorb the increased costs of the health insurance benefits. Total benefits, which include health insurance and funding employee retirement programs, have increased over the past ten years which, when factored as a percentage of salaries, have grown from 43.6% to an estimated 54.8% in 2018.

The following table illustrates the County operating budget for 2018 with the historical actuals (unaudited) for the years 2015-2017.

General government, representing most of the elected officials, County administration and the planning department, increased due to the addition of a deputy county manager, increased funding to support planning around the recently purchased Cline/Dahle property, and a county-wide election cycle.

Public safety, including law enforcement, the jail, dispatch and ambulance services, animal control and the fire warden, increased due primarily to expanded dispatch services (with reimbursement from Park City Municipal) and the increased personnel costs. No new public safety employee was added in 2018 budget.

Public works, the general road maintenance programs, weed control, waste collection, engineering and transportation planning, remained flat in the 2018 budget compared to the prior year.

Government services, the support programs including risk management, information technology, personnel, facilities, and county fair, increased due to increased costs of workers compensation insurance, facility maintenance projects, and personnel costs in the library.

Public health, which includes general indigent health programs and services as well as mental health and substance abuse programs, increased primarily due to the County's commitment to the mental health

program. The mental health program also has increased its scope and influence through private/public partnerships which are not included within the County budget.

[Other departments](#), the function of government which account for costs that are not directly cost-allocated to a specific department and also include the non-profit grant program, increased significantly due primarily to the County’s dedication to rebuilding fund balance levels by budgeting to a contribution to surplus.

SUMMIT COUNTY OPERATING BUDGETS

with prior year comparisons to actual

	Actual			Adopted
	2015	2016	2017	2018
Revenues				
Taxes				
Property taxes	18,056,616	18,674,282	18,592,839	23,672,410
Sales & use taxes	9,137,887	9,723,888	10,337,252	10,025,000
Licenses & permits	1,702,218	2,136,326	2,771,136	2,338,500
Intergovernmental	7,629,907	7,787,802	8,118,260	9,225,459
Fees	4,645,254	6,161,888	6,978,631	6,272,860
Fines	875,159	826,072	735,432	855,000
Miscellaneous	731,100	618,645	321,592	669,007
Contributions	2,181,541	1,549,513	1,521,793	1,300,574
Total operating revenues	44,959,682	47,478,415	49,376,937	54,358,810
Expenses				
General government	8,547,451	9,012,896	9,247,735	10,420,738
Public safety	14,986,714	16,203,156	16,348,760	17,885,514
Public works	7,632,747	8,012,729	8,649,152	8,790,030
Government services	5,961,482	6,341,630	6,209,620	7,061,763
Public health	5,033,843	5,266,651	5,288,456	5,848,653
Other departments	2,290,779	1,917,066	1,384,900	4,252,772
Total operating expenses	44,453,015	46,754,129	47,128,623	54,259,470

In addition to the increase in property tax revenues, the County received a full year’s worth of revenue from two sales taxes, each at 0.25%, that were voted and approved by the citizens in 2016. Revenues received from these sales taxes have been used to finance long-term debt (\$18.5 million issued in 2018), complete road projects, expand transit services with the Kimball Junction Circulator and Electric Express routes, and help support annual infrastructure maintenance projects. It is anticipated that the County will receive approximately \$4.6 million from each of these sale taxes.

The County also created the CVMA Voluntary Assessment District which issued assessment bonds totaling nearly \$26 million that are assessments on properties within The Canyons development. These funds will be used to construct the Ecker Park and Ride facility, purchase property at The Canyons portion of the Park City Ski Resort for future workforce housing needs and construct a parking facility at the same location. This project is expected to alleviate traffic congestion flowing into and out of the unincorporated Park City areas.

As part of the 2018 adopted budget, the Council also approved the expansion of electric vehicle chargers and solar panel installation at County-owned facilities (\$206.8 thousand combined budget). These projects leveraged the cooperation of Rocky Mountain Power in order to advance the Council's strategic objectives in addition to moving closer to achieving the Council's adopted resolution to have County Government operations totally powered by renewable energy resources before the year 2022.

2019 BUDGET FACTORS AND CONSIDERATIONS:

Personnel:

Competing for available talent in the workforce has become increasingly difficult with a healthy economy. We see this as a good problem to have to address. By comparison, average earnings per job (2018) are estimated follows:

- Summit County all jobs: \$51,784;
 - Government jobs²: \$59,413; Summit County employee average, all positions, \$56,300;
- State of Utah all jobs: \$55,197;
 - Government jobs: \$61,870;
- National all jobs \$64,161;
 - Government jobs: \$75,692.

With the current economic environment Summit County has benefited from a low unemployment rate (3.1%, Department of Workforce Services), growing number of jobs (4,817 new jobs over the last five years and projected to grow another 4,534 jobs in the next five years³), and a high median household income of \$91.5 thousand - \$36.1 thousand above the national median household income of \$55.3 thousand. [Cost of living in Summit County increased 19.2% between 2017-2018 when compared to the national average](#). Summit County's total cost of living is now 35.8% higher than the national average.

Salaries and benefits related expenses represents about 60% of the annual budget, representing nearly 750 thousand work-hours. Departments and offices [identified and requested a need for an additional 68.5 thousand work-hours to continue to provide programs and services](#). These needs were across all government functions, the majority (40% of the total identified need) in public safety and general government (30% of the total identified need).

Property Tax Revenue:

² Government jobs is taken from NAICS industry code (two-digit) 90.

³ Source: EMSI economic data modeling; comparing job growth with population growth – population growth was less than 2,963 over the past five years while population growth is expected to be slower, 2,333, over the next five years.

Ongoing appeals within the centrally assessed portion of the assessing & collecting fund have had an ongoing *negative* impact. As an example, one recent appeal impacted all taxing authorities within the County \$212.9 thousand – Summit County’s combined portion of the appeal of uncollectible property tax revenue is \$65.4 thousand, or 2.1% of assessing & collecting revenues. The State has received numerous appeals over the past four years and that number is increasing.

While the economy continues to improve and values within the centrally assessed have increased, value appeals continue to be upheld. [These appeals reduce the County’s ability to collect property revenues in the assessing & collecting fund, forcing tax rates to be higher as a result, and pushing the County to consider TNT to address revenue shortfalls.](#) These appeals are also pushing the property tax burden more and more from businesses to residents.

Special Revenue Funds:

The following funds will require Council consideration going through the 2019 budget process. Time will be scheduled to specifically address these resources. The following summary information is provided to prepare the Council for those discussions. As special revenue funds they are restricted in use.

[Transient Room Tax](#) revenues continue to increase. In addition, the County has modified its agreement with Park City/Summit County Chamber Bureau in which the County retains eventually 30% of the annual revenues received. In recent years, the County has used accumulated funds to finance the construction and improvements of the fairgrounds. The Council may want to consider a 2018 budget amendment changing the source of financing from Transient Room Tax to Restaurant Tax funds. Year end 2017 fund balances in the Transient Room Tax were \$6.2 million and anticipated to be approximately \$3.5 million at year end 2018 with the fairgrounds financing provided from this fund.

[Restaurant Tax](#) revenues also continue to increase, albeit at a lower rate of increase. The difference in rate of increase in revenues seems to be due more to the differences in the tax rates (3.0% for Room Tax and 1.0% for Restaurant Tax). The County has retained 10% (approximately \$300 thousand) of annual revenues which has accumulated a 2017-year end fund balance of \$6.5 million. Should the Council opt to amend 2018 budget to use Restaurant Tax funds as the source for funding the current year’s construction and improvements of the fairgrounds, the 2018-year end fund balance would be approximately less than \$3.0 million.

[Recreation, Arts & Parks Tax \(RAP\)](#) revenues are set to expire in 2020. This tax has a ten-year life which will require the voters to reapprove. If the Council opts to go forward with presenting the RAP tax question on the ballot again in 2020 for its third authorization, the Council should consider a plan for presenting the reauthorization and educating the public regarding the historical uses of the funds and the benefits derived from the implementation of the tax. When this discussion comes before the Council additional information will be provided.

REVENUE PROJECTIONS FOR 2019:

The following revenue information is presented in summary. The Council will have further revenue discussions as part of the budget discussions.

Property Taxes:

Property tax revenues in the general and municipal fund were increased in 2018 as part of the Truth In Taxation (TNT) process which the County initiated in 2017. Property tax revenues in the general fund were increased \$3.0 million and \$1.1 million in the municipal services fund through TNT. 2018 revenues from new growth in the general fund are approximately \$500 thousand while new growth revenues for the municipal services fund are nearly \$200 thousand. The new growth revenues will allow the County to address some of the staffing needs identified above. [2019 property tax revenues for operating funds are recommended at \\$21.4 million compared to the budgeted \\$21.7 million in 2018.](#) A significant portion of the reduction in anticipated revenues is due to adjustments in the assessing & collecting fund.

Sales Taxes:

2018 revenues from sales taxes related to the operating funds of the County (the 1.0% Local and the 0.25% County Option) are anticipated to be approximately \$300 thousand *above* budget. As long as the economic environment continues [it is anticipated that the County will receive approximately \\$10.7 million in sales tax revenues for operating funds in 2019](#) compared to the estimated \$10.4 million for 2018. None of the recently approved sales taxes will be applied towards County operations as they are restricted for either road maintenance projects or for transit systems.

Licenses & Permits:

Approximately 75% of licenses and permits revenues are from building permits. The planning department anticipates a slow-down in building permit revenues, from budgeted \$1.7 million in 2018 to estimated \$1.3 million in 2019, which reflects a 17.2% reduction in licenses & permits revenues. The planning department is currently (Fall 2018) undergoing a fee analysis which is anticipated to be incorporated into the fee resolution adopted by the Council as part of the budget process. [Recommended budgeted revenues for licenses & permits is \\$1.9 million.](#)

Intergovernmental:

Nearly 1/3 of intergovernmental revenues are received to support public health programs (\$3.3 million). Other intergovernmental revenues are received to primarily support public safety and public works programs. Class B road funds and revenues received in lieu of property taxes are anticipated to be \$1.6

million each. Total intergovernmental revenues are recommended to be increased 3.8% from \$9.2 million to \$9.5 million.

Fees:

Fees are charged against specific services to recover a portion or all the costs of the program. The Council adopts a fee schedule each year as part of the budget process. For the 2019 budget, it is recommended that the Council consider fee adjustments in attorney and waste disposal fees. Additional information will be presented to the Council both during the revenues discussions as well as the fee schedule discussions. Revenues from fees are recommended to increase 1.3% from \$6.2 million to \$6.3 million.

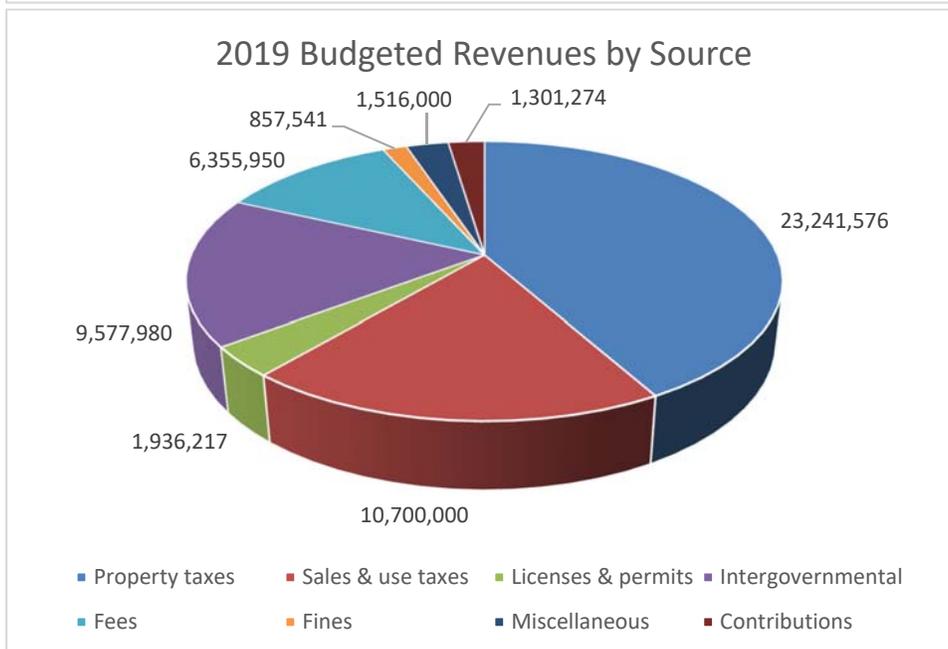
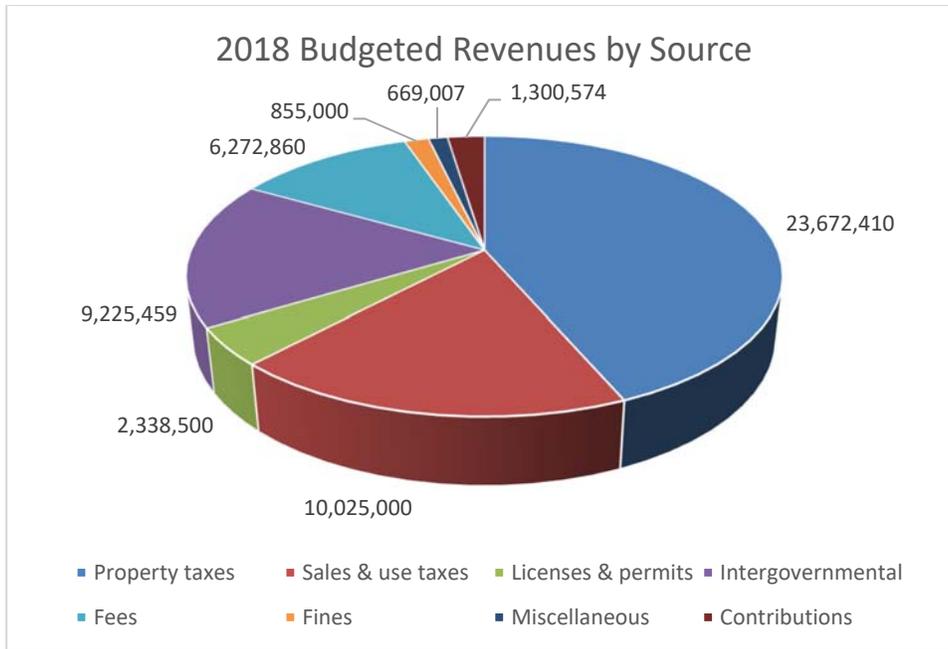
Fines:

Revenues received from fines are due primarily to offenses that have occurred against State or County Code. Justice Court fines are the primary source of revenues from fines (75%). However, revenues received in the Justice Court have declined steadily from a peak of \$902 thousand in 2008. This is due to the cases heard in the Justice Court which have also steadily declined. Anticipated 2019 Justice Court fines are \$650 thousand, a *decrease* of 28% since 2008. 2019 revenues from fines are recommended at \$857 thousand.

Miscellaneous and Contributions:

Revenues from interest income, rental properties and unclassified revenues are classified as miscellaneous revenues. Rental property revenues are received from renting County-owned facilities such as the fairgrounds, TV translator sights in addition to charging the costs of the public health programs against the debt that was issued to construct the Quinn's Health Building. Revenues from contributions include contributions from other County funds such as Transient Room Tax to support county fair and parks & grounds operations. Combined revenues from miscellaneous and contribution sources are recommended at \$2.8 million, approximately \$900 thousand higher than 2018 budget. A significant portion of the increase is due to anticipated interest income related to higher investment interest rates.

The following charts show a comparison of revenues by source between 2018 and 2019 budgets. Total revenues for operating funds is recommended at \$55.4 million.



COUNTY MANAGER’S 2019 BUDGET GUIDANCE:

As part of beginning the 2019 budget preparation, the County Manager met with department heads and elected officials in June. At that time the Manager presented general budget guidance to direct departments and elected officials in their preparation of budget requests. The following bullet points provide the direction that these departments considered while preparing their submissions:

- Continue the County’s commitments that were made as part of the 2018 TNT process, namely:
 - Maintain expected services levels provided by the County;

- Maintain County-owned assets, specifically infrastructure assets;
- Rebuild fund balances;
- Recruit and retain a loyal workforce;
- Recommend up to four positions unless there are offsetting revenues;
- Continue facility improvements that address security and safety;
- Continue funding areas that support sustainability programs;
- There is the potential for large transit-related grants;
- The County will need to place increasing emphasis in the following areas:
 - Attorney;
 - Mental health;
 - Environmental health; and,
 - Solid waste, possibly the highest priority.

At the start of the Budget Committee deliberations, the Manager updated the direction to the Committee as follows:

- Stay true to TNT commitments;
- Potential FTE recommendations (while being creative with funding resources):
 - Solid waste;
 - Transportation;
 - Sustainability (both in energy and solid waste);
 - Public safety;
 - Planning;
- Healthy COLA, merit, market and health insurance recommendations for employees.

MANAGER'S BUDGET RECOMMENDATIONS FOR 2019:

It is important to note that the 2019 budget is a working document which will require changes going up to the December 12th public hearing. As the Council continues to provide guidance in addition to departments and elected officials receiving updated information, the budget will need to be updated to reflect those changes. [The budget is a planning document which should reflect the Council and the County's priorities and direction.](#) As such, the County Manager recommends the following 2019 operating budget by government function.

Additional budget discussions with the Council will provide additional information regarding specific programs. The information provided here is to present the Council with general information initiating the process.

[General government](#) reflects most elected offices in addition to County administration and planning departments. A new civil attorney is being recommended in the Attorney's Office to address increasing demands for services from the service districts of the County. In order to help offset the costs of hiring

an additional attorney the fee schedule and contract with the service districts will be presented to the Council. The new fee schedule is expected to cover approximately half of the salary and benefits costs of the position. No other new positions are recommended in general government. No other significant changes occurred within the recommended 2019 budget. **Overall, general government recommended budget decreased from \$10.6 million to \$10.5 million.**

Public safety includes divisions under the elected Sheriff such as law enforcement, corrections, dispatch services and search rescue, but also includes ambulance services, animal control and emergency services which are outside of the elected Sheriff’s responsibilities. The Budget Committee originally recommended four additional positions within the patrol division to complement each platoon within the division. However, the Manager’s recommendation is two positions within the division. Additional resources have been made available to the patrol division by increasing the recommended budget in the reserves and special events security divisions. These recommendations increase the law enforcement portion of public safety 4.6% from \$7.1 million in 2018 to \$7.4 million in 2019.

Another significant recommendation for the corrections division of law enforcement is related to inmate medical services. There are no medical insurance plans for inmates which places the burden of providing healthcare on the County. It is the recommendation of both the Budget Committee and the Manager to increase medical budgets within the corrections division. Any excess of budget over actual shall be transferred to a reserve account to be accessed only in the event of a major medical issue regarding an inmate. The following table shows the average annual actual expenses for medical services compared to what has been budgeted in addition to the recommended budget for inmate medical expenses.

CORRECTIONS DIVISION: inmate medical expenses

	6-Year Averages (2012-2017)		2019
	Actual	Budget	Recommended
Professional	\$ 38,005	\$ 37,083	\$ 44,800
Supplies	6,507	7,000	8,000
Medications	13,488	9,500	13,500
Emergencies	31,137	10,000	40,000
Total	\$ 89,137	\$ 63,583	\$ 106,300

Total public safety budget for all departments, divisions and services is recommended at \$18.1 million, a 1.3% increase from 2018.

Public works includes road maintenance, snow removal, storm water management, engineering, weed control and waste collection divisions. The significant increase within public works is the class B road division, which has corresponding offsetting revenues, provides road maintenance for county roads. The waste collection division is recommended to increase nearly \$90 thousand to comply with the collection services contract with Republic Services. Staff will be recommending that the Council consider a fee adjustment to help offset the costs. This fee adjustment is related to the \$36 annual curbside collection fee charged to residents. **Public works recommended budget includes a transportation planner position within the transportation division to help develop the long-range transportation plan.** This position is to be split and partially funded within the transit district (25% operating funds, 75% within the transit

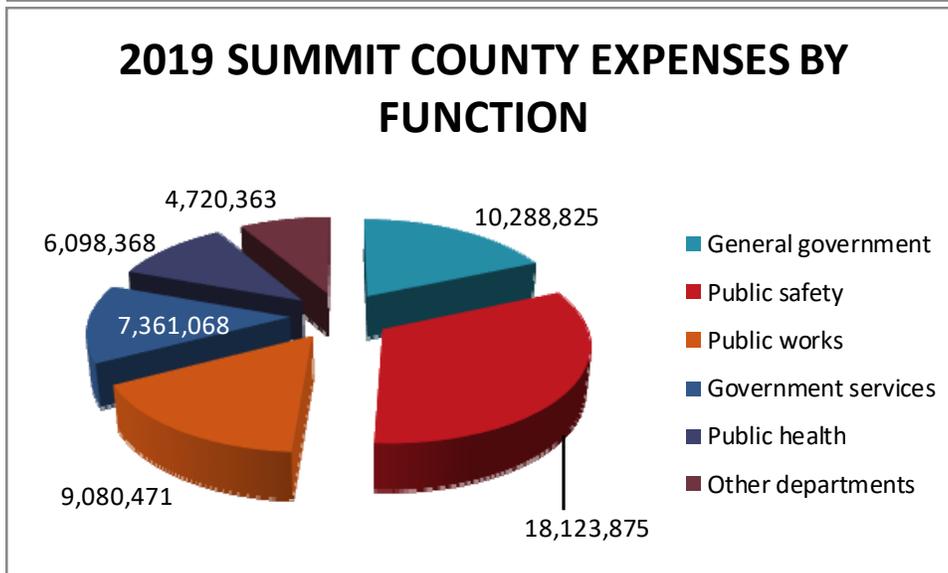
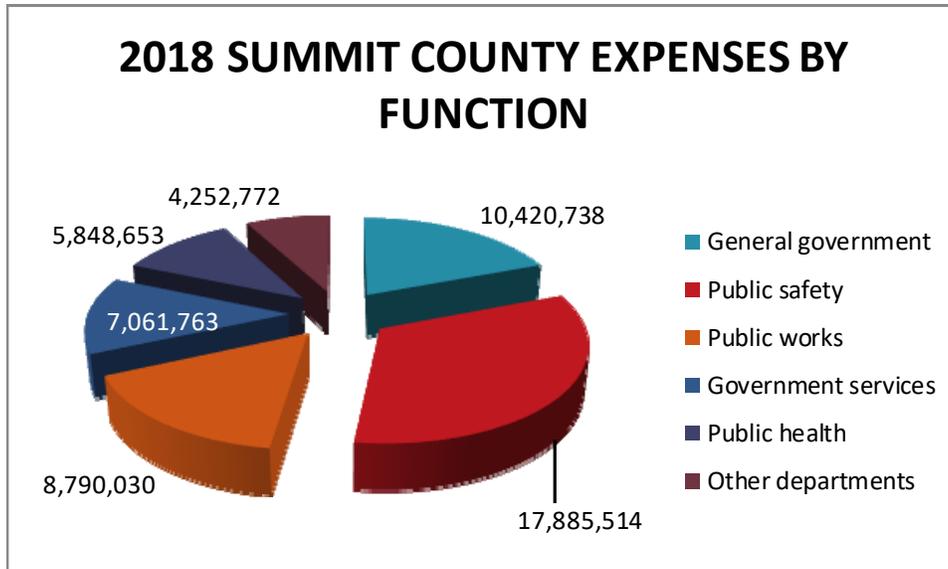
district). The Manager's recommended 2019 budget for public works is \$9.0 million compared to \$8.7 million budget in 2018.

Government services function provides the support services for the County. These divisions include risk management, information technology, personnel and facilities. Facility maintenance projects are included within this function while any capital facility construction project would be included in the capital projects budget. Of note within the government services budget is the Manager's recommendation that the funding for the youth recreation programs be eliminated and those resources be budgeted as a transfer to the disaster fund (total of \$70 thousand). No additional positions are being recommended in government services and there are no other significant changes in programs or services provided by government services. The recommended 2019 budget for government services is \$7.3 million, an increase of 4.2% or \$299 thousand.

Public health provides health and safety to persons living in and visiting Summit County in addition to mental health and substance abuse awareness programs. An environmental health scientist position is being recommended within the environmental health division. This position will be partially offset by lab fees received in that division and will help with the increasing demand for services within that division that are related to watershed protection and clean air issues. The public health recommended 2019 budget is \$5.8 million compared to the 2018 adopted budget of \$5.6 million. This recommendation includes the County's commitment to support mental health and substance abuse awareness programs through public/private partnerships.

Other departments include divisions not specifically tied to a department or program, but fund services such as County-wide television translators, postage, advertising, and non-profit grants. This specific function also provides a placeholder for recommended COLA, merit, and health insurance benefits until adopted by the Council. The Manager's recommended COLA for employees is 3.0% and a merit range of 0-5%. The Manager's recommended budget also includes a budgeted contribution to fund balances of \$900 thousand. Another significant recommendation in other departments is that the non-profit grants not be funded in 2019. This is due primarily to the significant contribution (\$250 thousand) to the Children's Justice Center in 2018. Also, it is the recommendation of the Budget Committee and the Manager that the non-profit grant program be revised to include specific provisions related to the services received by the County for the grant funds awarded. The recommended budget for other departments is currently \$4.7 million, an increase of \$4.2 million. This recommendation will be revised once the recommended COLA, merit, and health insurance amounts (combined \$1.65 million) are considered by the Council.

The Manager’s recommended 2019 total operating budget is \$55.6 million⁴, an increase of \$1.3 million or 2.5%. The following charts show the recommended operating budgets by government function compared to the adopted 2018 budget.



Capital projects recommended budget for 2019 include the continuation of the major maintenance projects of County roads, including a significant road project connecting Silver Creek to Bitner road. The total estimated cost of the project is \$1.9 million. The County anticipates funding from Council of Government (COG) designated right of way funds of \$1.2 million helping to offset the cost of the project.

⁴ As the County continues through the budgeting process the “perceived” gap between estimated revenue and recommended expenditures will close. The County is required to adopt a balanced budget and at this stage of the process the Manager’s recommended budget is considered to be within balance.

The County continues to work with service districts (Mountain Regional Water and Snyderville Basin Water Reclamation) to maintain and improve Matterhorn Terrace. Working in conjunction with the service districts they make improvements to their infrastructure while the County makes improvements to the roads. The districts contribute to the project improving cost efficiencies for all organizations. This has been a multi-year project with the estimated 2019 costs being \$950 thousand with a contribution from the service districts of \$450 thousand. An additional \$2.9 million is recommended primarily for overlay projects in the Snyderville Basin, Kamas Valley, and Hoytsville areas.

In 2016 the voters of Summit County approved a sales tax of 0.25%. [Revenues from the sales tax are restricted for transportation related projects.](#) In 2018, the County issued \$18.6 million in revenue bonds to finance transportation projects. In the 2018 budget the County budgeted \$10.8 million against the available bond proceeds, leaving approximately \$7.7 million in bond fund balance. However, because a portion of the 2018 projects will not be completed, the County will carry over those projects into the 2019 budget. The amount needed to carry over into 2019 will be known as the construction season comes to a close. Currently, in the 2019 recommended budget there is \$8.6 million in bond related projects. In addition to the bond related projects, the Manager's recommended 2019 budget includes \$2.1 million in pay-as-you-go projects. Transportation sales tax related projects are designed to improve traffic efficiencies and alleviate traffic congestion issues in strategic areas of the County.

[The Manager is recommending \\$300 thousand for fairgrounds improvements that specifically address accessibility issues.](#) The County currently meets Americans with Disabilities Act (ADA) requirements but recognizes the need for improvements and is committing to making the fairgrounds experience positive for everyone visiting the facility. Funding for this project is recommended to be a transfer from the Restaurant Tax Fund.

In 2018, in response to Senate bill 136, the Council approved an additional 0.25% sales tax for transportation. Until July 1, 2019 the County will retain 100% of the revenues generated by this sales tax. The tax went into effect October 1, 2018 and is expected to generate \$3.5 million by July 2019. After July 1, 2019 40% of this sales tax will fall into a state-wide distribution formula with 50% going to municipalities and the unincorporated area of the County based on population of the participating counties and the remaining 50% going to the area where the sale was generated. Another 40% of these revenues will be distributed to transit systems within the area where the sale was generated and the remaining 20% will go to the county where the sale was generated. Since the revenues resulting from the distribution formula are unknown at this time it is the Manager's recommendation that the County reserve these funds from 2018-2019 into fund balance for a future significant road project which may include funding Bus Rapid Transit or future significant improvements to the Kimball Junction Interchange area.

TRANSIT DISTRICT:

In 2016 voters approved a 0.25% transit tax which is expected to increase transit district revenues \$4.6 million. As a result of Senate bill 136, the Council also approved a 0.20% sales tax for transit which is

expected to add another \$200 thousand to transit district revenues in 2019, with much more significant additional revenues being provided to Park City Municipal for their transit system. This second sales tax will not take effect until July 1, 2019 and generate only a partial year of revenue. Since enacting both new sales taxes [transit district revenues are expected to increase 140% since 2016, from \\$3.3 million to an expected \\$8.0 million in 2019](#). Additional revenues in the transit district are received from businesses within the transit district, mostly provided by The Canyons area of Park City Ski Resort, to enhance transit services within the district.

In addition to increasing route frequencies and expanding bus services provided by the transit district, [the Manager is recommending funding 2.75 additional employees in the transit district](#). These additional employees include a transit planner – with Park City Municipal providing half of the funding for this position, a transit technician, and 0.75 of the transportation planner position included in the operating funds. Due to the significant increase in available resources in addition to the potential for significant grant opportunities it is the Manager recommendation to increase staffing levels to properly plan for the best use of available resources. [The recommended budget for the transit district is \\$8.0 million, matching anticipated revenues](#).

LANDFILL ENTERPRISE FUND:

The landfill enterprise fund consists of two landfills and satellite collection areas in Weber Canyon and Samak. Revenues are received primarily from tipping fees generated at the landfills and have grown sufficient to support the operations of the fund, but not necessarily sufficient to support future capital needs such as closure costs. It is the Manager's recommendation that the landfill enterprise fund undergo a fee study in 2018 and be presented as part of the recommended 2019 adopted fee schedule. [Landfill enterprise revenues are currently estimated to be \\$2.0 million](#) but are subject to change based on the results of the fee study.

The Manager is recommending ongoing improvements in the landfill enterprise fund to make the County landfills meet the necessary State requirements, become more self-sufficient and better prepared for future capital needs. 5% (\$104 thousand) of budgeted expenses are for future landfill closure costs. In addition, 20% (\$420 thousand) is recommended for necessary surveying and engineering costs for the County's landfills. The remaining 75% of the recommended landfill enterprise budget is to support the annual operations of the landfill. [The total landfill enterprise fund recommended 2019 budget is \\$2.0 million](#).

SUMMARY OF RECOMMENDED POSITIONS:

Across all Summit County government programs and functions the Manager is recommending the following positions at their respective estimated costs.

Job Title	Hrly Rate	Hrs	Salary Est	Benefits Est	Est Equip	Total Cost	Notes
Deputy attorney	\$ 30.55	2,080	\$ 63,544	\$ 33,042.88	\$ 800	\$ 97,387	Funded 50% from service districts
Patrol deputy	\$ 28.00	2,184	\$ 61,152	\$ 36,691.20	\$ 18,750	\$ 116,593	
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Transportation Planner	\$ 30.00	2,080	\$ 62,400	\$ 32,448.00	\$ 750	\$ 95,598	75% funded in transit district
Enviro health scientist	\$ 22.30	2,080	\$ 46,384	\$ 24,119.68	\$ 2,000	\$ 72,504	Supported by lab fees
Energy analyst	\$ 21.00	2,080	\$ 43,680	\$ 22,713.60	\$ 500	\$ 66,894	
Transit Planner 1	\$ 23.00	2,080	\$ 47,840	\$ 24,876.80	\$ 750	\$ 73,467	Supported by new sales taxes
Transit Tech 1	\$ 18.00	2,080	\$ 37,440	\$ 19,468.80	\$ 500	\$ 57,409	Supported by new sales taxes
Totals		16,848	\$ 423,592.00	\$ 230,052.16	\$ 42,800.00	\$ 696,444.16	

COUNCIL REQUIRED ACTION:

A 2019 budget workbook will be provided to the Council at the October 10th Council meeting. No action is required at this time. The County Council is required to adopt a budget on or before December 31, 2018. Currently, the public hearing for **adopting the 2019 budget is scheduled for December 12th.**