



Agenda
Summit County Heritage and Landmark Commission
January 5, 2023

NOTICE is hereby given that the Summit County Heritage and Landmark Commission will meet in session on Thursday, January 5, 2023 at the anchor location of the Courthouse in Conference Room 1, 60 North Main, Coalville, UT, and electronically via Zoom at 4:00 p.m.

To participate in the meeting, you may attend at the anchor location noted above or join the Zoom webinar:

<https://us02web.zoom.us/j/86855998313?pwd=aE5TRGdSbEFXM2xLSmhPYIE4M1VSdz09>

To Listen by phone only: dial: 1-346-248-7799, Meeting ID: 868 5599 8313
Passcode: 192955

The following is the agenda for said session:

1. 4:00 p.m. – Call to Order – Chair Jocelyn Scudder
2. Public comment regarding items not on the agenda
3. Discussion regarding draft Request for Proposal for Reconnaissance Level Survey of historic buildings.
4. Miscellaneous/Other Business

Next Meeting: January 19, 2023

Members of the Heritage and Landmark Commission, presenters, and members of public, may attend by electronic means, using Zoom (phone or video).

Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the Summit County Courthouse – Conference Room 1, 60 North Main, Coalville, Utah.

Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Joe Frazier at (435) 336-3015.

Posted: December 30, 2022



To: Summit County Heritage and Landmarks Commission
From: Joe Frazier, *County Historian*
Date of Meeting: January 5, 2023
Item: CLG Grant and RFP for 2023
Process: Discussion

Discussion: I have received the timeline for the 2023 CLG Grant process. Applications open on January 2nd and are due on February 17th. The State Historic Preservation Office will announce grant recipients in mid-March. The grant will run from April 1, 2023 through August 31, 2024. I am proposing the following schedule for our meetings to conform to this timeline.

1. January 5, 2023 – discuss draft of RFP and suggest any edits. Edited RFP will be sent to Attorneys and Purchasing for review.
2. January 19, 2023 – regularly scheduled meeting. Final approval of RFP and review of draft application.
3. April 20, 2023 or May 18, 2023 – Move regular scheduled meeting from April 20 to May 18 if we are awarded the grant in order to review submitted proposals and select consultant for the project.
4. July 20, 2023 – regular meeting.
5. October 19, 2023 – regular meeting.

Attached in the packet is the final directory of consultants from the Utah State Historic Preservation Office.



Request for Proposal

North Summit County Reconnaissance Level Survey

RFP: North Summit County Reconnaissance Level Survey	Proposal Due By: May 1, 2023	Summit County Heritage and Landmark Commission
<p>Project Overview:</p> <p>Summit County Heritage and Landmark Commission (SCHLC) is seeking a qualified consultant/contractor to perform a Reconnaissance Level Survey of structures in selected areas of the county. Budget is not to exceed \$20,000.</p>		
<p>Project Timeline:</p> <ul style="list-style-type: none"> ● Proposals Due – 5:00 PM MST, May 1, 2023 ● Consultant Selected/Notified – June 1, 2023 ● Project Completed including all deliverables and invoicing – August 31, 2024 		
<p>Scope of Work:</p> <p>The desired outcome for this service is a complete RLS of approximately 500 – 600 properties in selected areas of the county. The selected areas may be but are not limited to – Henefer, Echo, Coalville, Hoytsville, and Wanship, related zip codes are 84033, 84024, and 84017. The finished product will include photographs of buildings in the area, a survey map, computerized survey data entered into Preservation Pro, and a survey report with recommendations for future research. Final copies of the report will be submitted to SCHLC and the Utah State Historic Preservation Office.</p>		

Project Background:

Summit County has reestablished the Heritage and Landmark Commission and obtained Certified Local Government status with the Utah State Historic Preservation Office after several years of dormancy. The SCHLC is updating Reconnaissance Level Surveys completed previously in the late 1980's through the early 2000's, depending on location. This is a proposed first step to improved historic structure preservation throughout Summit County.

Submission Requirements:

- **Firm's Qualifications.** Provide a brief description of your firm, the scope and nature of services routinely provided by your firm on projects of this nature and its capabilities.
- **Relevant Experience.** Provide detailed relevant experience of three projects similar in scope and size which shall include the following: name of client, contact person and their current phone, brief description of service performed, date of services, and final contract amount and any other pertinent information regarding experience.
- **Project Schedule.** Indicate time for key tasks of this RFP.
- **Proposed Fee.** Include budget details for completing the key tasks.
- ***Submission:** All submissions will be received via (enter County's RFP website when received from Clay Coleman.)

Evaluation Metrics and Criteria:

- 30% - **Firm's Qualifications.**
- 30% - **Relevant Experience.**
- 10% - **Project Schedule.**
- 30% - **Proposed Fee.**

Project Due By: **August 31, 2024**Budget: **\$20,000**

Contact: **Joe Frazier**
PO Box 128
Coalville, UT 84017

Email:
jfrazier@summitcounty.org

Phone #: **435-336-3015**

Utah Preservation Consultant Directory

The following companies/individuals have experience working with historic buildings and have asked to be placed on this list. There may be a number of others in the state who could also be on the list; they can be added at their request. In providing this list, the Utah State Historic Preservation Office is in no way endorsing any of these consultants. We strongly recommend that you ask for and check references.

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Adaptive Preservation, LLC

<https://www.adaptivepreservation.com/>

Aurora, OR

503 - 857 - 6187

Rebecca Ziegler

rebecca@adaptivepreservation.com

NRHP Nominations, Historical Re-search, Historic Surveys and Documentation,

Design Guidelines, Public Facilitation, CLG Projects, Preservation Plans, Grant Writing

Aspen Ridge Consultants

130 Tamal Vista Drive,

San Rafael, CA 94901

801 - 499 - 9700

Michael Polk

mpolk130@gmail.com

Ann Polk

apolk130t@gmail.com

Historical Research/Contexts, Cultural Compliance (Section 106), HABS/HAER/HALS Documentation

Arcadis

<https://www.arcadis.com/en-us>

2150 South 1300 East, Suite 500

Salt Lake City, UT 84106

801 - 326 - 1948

Dallin Webb

Dallin.Webb@arcadis.com

Broadbent and Associates

<https://www.broadbentinc.com/>

186 East Main Street, Suite 99

Sandy, UT 84070

801 - 505 - 9251

Nicholas Powell

npowell@broadbentinc.com

Aric Morton

aricm@broadbentinc.com

Architectural Resources Group

<https://www.argcreate.com/>

Pier 9, The Embarcadero, Suite 107

San Francisco, CA 94111

415 - 421 - 1680

Kitty Vieth

kitty@argcreate.com

Nu Nhi Nguyen

marketing@argcreate.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, Historic Tax Credit Applications, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments, Material Conservation

Brockington and Associates, Inc.

<http://www.brockingtoncrm.com/>

31 Park of Commerce Way, Suite 200A

Savannah, GA 31405

912 - 233 - 2550

Alex Sweeney

alexsweney@brockingtoncrm.com

Burns & McDonnell

<https://www.burnsmcd.com/>

3255 Greensboro Drive, Suite 104

Bismarck, ND 58503

Melinda McCarthy

Brandy Harris

mlbender@burnsmcd.com

NRHP Nominations, Historical Research Surveys, Management and Interpretive Plans, HABS/HAER

Cannon Heritage Consultants, Inc.

<https://cannonheritage.com>

1015 East 100 North

Logan, UT 84321

435 - 213 - 9258

Todd Cottle

todd@cannonheritage.com

Kenneth Cannon

ken@cannonheritage.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, HABS/HAER/HALS Documentation, Historic Structures, Reports/Technical Architectural Assessments, Drone, Geophysics (GPR/Magnetometry), LIDAR/Digital Scanning

Capitol Hill Construction

www.caphillcon.com

814 East 100 South,

Salt Lake City, UT 84102

801 - 533 - 0204

David Richardson, AIA

dsr@caphillcon.com

Zach Tanner

ZachT@chcslc.com

Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, Preservation Planning, Historic Tax Credit Applications, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments

Certus Environmental

<https://certussolutionsllc.com/>

655 7th Avenue

Salt Lake City, UT 84103

801 - 230 - 7260

Sheri Murray Ellis

Sheri@certussolutionsllc.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, HABS/HAER/HALS Documentation

Commonwealth Heritage

www.commonwealthheritagegroup.com

3670 Quincy Avenue, Suite 203

Ogden, UT 84403

801 - 394 - 0013

Wendy Simmons Johnson

wjohnson@chg-inc.com

517 - 262 - 9484

Katie Remensnyder

kremensnyder@chg-inc.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, Historic Tax Credit Applications, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments, Geophysics (GPR/Magnetometry), Underwater Surveys, LIDAR/Digital Scanning

CRSA Architects

<https://www.crsa-us.com/>

175 S Main St STE 300

Salt Lake City, UT 84111

801 - 746 - 6802

Jared Kenitzer

jkenitzer@crsa-us.com

801 - 355 - 5915

zelegg@crsa-us.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, Historic Tax Credit Applications, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments, Material Conservation, Drone

Cultural Resource Analysts, Inc.

<http://crai-ky.com/>

248 W Brundage St

Sheridan, WY 82801

307 - 674 - 1702

Colin R. Ferriman

crferriman@crai-ky.com

Jason D. Weston

jdwatson@crai-ky.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, Historic Structures Reports/Technical Architectural Assessments, Drone, Geophysics (GPR/Magnetometry)

ERO Resources

<https://www.eroresources.com/>

1842 N Clarkson St
Denver, CO 80218

970 - 749 - 6446

Sean Larmore

slarmore@eroresources.com

Kathy Croll

kcroll@eroresources.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, HABS/HAER/HALS Documentation, Drone, Geophysics (GPR/Magnetometry)

FFKR

<https://www.ffkr.com>

730 Pacific Avenue,
Salt Lake City, UT

801 - 616 - 8297

Steven Cornell

scornell@ffkr.com

Arrin Holt

arrinholt@ffkr.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, Historic Tax Credit Applications, Historic Structures Reports/Technical Architectural Assessments, Material Conservation, Drone

Front Range Research Associates

www.frhhistory.com

3635 W. 46th Avenue
Denver, CO 80211

303 - 477 - 7597

Tom Simmons

Laurie Simmons

fraden@msn.com

NRHP Nominations, National Historic Landmark Nominations and Letters of Inquiry, HABS/HAER, Historic Context Preparation, Historic Building Surveys

Giraud Associates Inc.

2561 E. Elm Avenue
Salt Lake City, UT 84109

801 - 633 - 8484

Elizabeth Giraud

egiraud190@gmail.com

Tax credit applications, NRHP Nominations

Heritage Consulting Group

1120 NW Northrup Street
Portland, OR 97209

503 - 228 - 0272

<https://heritage-consulting.com/>

HDR

<https://www.hdrinc.com/>

1670 Broadway Suite 3400
Denver, CO 80202 - 4824

303 - 764 - 1520

Kevin Gilmore

Kevin.Gilmore@hdrinc.com

House Genealogy

<https://www.housegenealogy.us/>

Salt Lake City, UT

404 - 435 - 9131

Adrienne White

adrienne@housegenealogy.us

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Historic Tax Credit Applications, HABS/HAER/HALS Documentation, Drone

Io Design Collaborative - Ogden

<https://iolandarch.com/>

795 24th Street

Ogden, UT 84401

801 - 390 - 9925

Shalae Larsen ASLA, PLA

shalae@iodesigncollaborative.com

Historical Research/Contexts, NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning HABS/HAER/HALS Documentation

Io Design Collaborative - St. George

<https://iolandarch.com/>

1405 West Primrose Drive

St. George, UT 84770

435 - 773 - 7920

Susan Crook ASLA, PLA

susan@iodesigncollaborative.com

Kirk Huffaker Preservation Strategies

www.kirkhuffaker.com

159 W. Broadway, Suite 200

Salt Lake City, UT 84101

801 - 949 - 4040

Kirk Huffaker

kirk@kirkhuffaker.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Historic Tax Credit Applications, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments

Kleinfelder

<https://www.kleinfelder.com/>

849 West Levoy Drive, Suite 200

Taylorsville, UT 84123-2544

801 - 261 - 3336

Rachael Nixon

RNixon@kleinfelder.com

Justin Castells

JCastells@kleinfelder.com

Korral Broschinsky

<http://www.kbrotpreservation.com/>

4874 Taylors Park Drive

Taylorsville, UT 84123

801 - 913 - 5645

Korral Broschinsky

kbro@kbrotpreservation.com

M.S. Historic Preservation, NHRP and NHL Nominations, Tax Credit Applications, Historic Building Survey, GIS Mapping, Cultural Compliance (Section 106)

Laurie J. Bryant

PO Box 526394

Salt Lake City, UT 84152

clematis@xmission.com

Document Ownership, Tax Records, Title Information

Logan Simpson

<https://logansimpson.com/>

1755 South 4490 West, Suite C

Salt Lake City, UT 84104

602 - 538 - 9578

Tina Hart

THart@logansimpson.com

John Southard

jsouthard@logansimpson.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments, Geophysics (GPR/Magnetometry), LIDAR/Digital Scanning

MacRostie Historic Advisors / Ryan

<https://macrostiehistoric.com/>

2001 Gateway Place, Suite 750 W

San Jose, CA 95110

408 - 490 - 2069

Jen Hembree

jen.hembree@ryan.com

Andrew Elders

andrew.elders@ryan.com

NRHP Nominations, Historic Tax Credit Applications

Mead & Hunt

<https://meadhunt.com/markets/cultural-resources/>

999 18th Street, Suite 2300

Denver, CO 80202

303 - 729 - 3777

Dianna L. Litvak

dianna.litvak@meadhunt.com

Chad Moffett

chad.moffett@meadhunt.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments, Drone

Metcalf Archaeology

<https://metcalfarchaeology.com/>

11495 West 8th Avenue, Suite 104
Lakewood, CO 80215

970 - 434 - 9080

Kimberly Kintz

kkintz@metcalfarchaeology.com

Rebekah Schields

rschields@metcalfarchaeology.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments, Drone

Michael Baker International

www.mbakerial.com

3100 Zinfandel Drive, Suite 125
Rancho Cordova, CA 95670

916 - 231 - 2236

Margo Nayyar

Margo.Nayyar@mbakerintl.com

Monte Kim

monte.kim@mbakerintl.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, Historic Tax Credit Applications, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments, Drone, LIDAR/Digital Scanning

North Wind Resource Consulting, LLC

<https://northwindgrp.com/north-wind-resource-consulting/>

1425 Higham St.
Idaho Falls, ID 83402

208 - 528 - 8718

Chris Watkins

chris.watkins@northwindgrp.com

Pinyon Environmental, Inc.

<https://pinyon-env.net/>

3222 S Vance St #200,
Lakewood, CO 80227

303 - 980 - 5200

Sean Fallon

Fallon@pinyon-env.com

Post Oak Preservation Solutions

<https://www.postoakpreservation.com/>

PO Box 12747

San Antonio, TX 78212

832 - 919 - 6433

Ellis Mumford-Russell

ellis@postoakpreservation.com

Alison Dunleavy

alison@postoakpreservation.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, Historic Tax Credit Applications, Historic Structures Reports/Technical Architectural Assessments

Preservation Documentation Resource

<http://www.kbropreservation.com/>

4874 S. Taylors Park Drive
Taylorsville, UT 84123

801 - 913 - 5645

Korral Broschinsky

kbro@kbropreservation.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, Historic Tax Credit Applications

Rooted Preservation + Design, LLC

<https://root-ad.com/>

PO Box 745223
Arvada, CO 80006

843 - 337 - 9079

Mardita Murphy

mardita@rootedpreservationdesign.com *Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Preservation Planning, Historic Tax Credit Applications, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments*

Rosin Preservation

<https://rosinpreservation.com/>

1712 Holmes St.
Kansas City, MO 64108

816 - 472 - 4950

Elizabeth Rosin

elizabeth@rosinpreservation.com

Rachel Consolloy

rachel@rosinpreservation.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Historic Tax Credit Applications, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments

Spectra Company

<https://spectracompany.com/>

2510 Supply St.
Pomona, CA 91767

800 - 375 - 1771

info@spectracompany.com

Stantec

<https://www.stantec.com/en>

2890 East Cottonwood Parkway, Suite 300
Salt Lake City, Utah

737 - 587 - 5824

Emily Reed

emily.reed@stantec.com

Sandy Shannon

sandy.shannon@stantec.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments, Material Conservation, Geophysics (GPR/Magnetometry)

Storiagraph

<https://storiagraph.com/>

1086 Range Road
Salt Lake City, UT 84117

801 - 558 - 9344

Angie Abram

angie.abram@storiagraph.com

NRHP Nominations, Historical Research, Surveys, Cultural Compliance (Section 106), GIS Mapping

SWCA Environmental Consultants

<https://www.swca.com/>

257 East 200 South, Suite 200
Salt Lake City, UT 84111

208 - 541 - 4513

Christina Olson

christina.olson@swca.com

303 - 902 - 1615

Trevor Mark

trevor.mark@swca.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, Cultural Compliance (Section 106), Preservation Planning, Historic Tax Credit Applications, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments, Drone, Underwater Surveys

TAG Historical Research

<https://taghistory.com/>

401 W Idaho St.
Boise, ID 83702

208 - 338 - 1014

Elizabeth Jacox

ejacox@taghistory.com

Barbara Perry Bauer

bpbauer@taghistory.com

Urbana Preservation & Planning

<https://www.urbanapreservation.com/>

7705 El Cajon Blvd UNIT 1
La Mesa, CA 91942

844 - 872 - 2623

Wendy L. Tinsley Becker, RPH, AICP

wendy@urbanapreservation.com

Douglas Kupel, Ph.D., RPA

doug@urbanapreservation.com

Historical Research/Contexts, Architectural Survey and Documentation (RLS/ILS), NRHP Nominations, NHL Nominations, Cultural Compliance (Section 106), Preservation Planning, Historic Tax Credit Applications, HABS/HAER/HALS Documentation, Historic Structures Reports/Technical Architectural Assessments

Water, Civil and Environmental, Inc.

<http://www.wce-inc.com/>

3813 West State St.

Boise, ID 83703

208 - 830 - 2593

Kelly Mitchell

kmitchell@wce-inc.com

Ragan Driver

rdriver@wce-inc.com

*Historical Research/Contexts, NRHP Nominations,
Cultural Compliance (Section 106),
HABS/HAER/HALS Documentation*

Westland Resources

<https://westlandresources.com/>

4001 E Paradise Falls Drive

Tucson, AZ 85712

602 - 888 - 7000

Jocelyn Bernatchez

jbernatchez@westlandresources.com

Avi Buckles

abuckles@westlandresources.com

*Historical Research/Contexts, Architectural Survey
and Documentation (RLS/ILS), NRHP Nominations,
NHL Nominations, Cultural Compliance (Section
106), Preservation Planning, Historic Tax Credit
Applications, HABS/HAER/HALS Documentation,
Historic Structures Reports/Technical Architectural
Assessments, Drone, LIDAR/Digital Scanning*

Wilson & Company

<http://www.wilsonco.com>

10813 South River Front Parkway, Suite 475

South Jordan, UT 84095

801 - 307 - 2862

Peter Steele

Peter.Steele@wilsonco.com

*Historical Research/Contexts, Architectural Survey
and Documentation (RLS/ILS), NRHP Nominations,
Cultural Compliance (Section 106),
HABS/HAER/HALS Documentation*