



AGENDA

Summit County Economic Development Advisory Board

NOTICE is hereby given that the Summit County Economic Development Advisory Board will meet electronically, via Zoom, on
Thursday, February 25, 2021 @2:00PM
at the anchor location Sheldon Richins Building, 1885 West Ute Blvd, Park City, UT 84098

To participate in the meeting: Join Zoom <https://summitcountyut.zoom.us/j/93746586700>

OR

To listen by phone only: Dial 1-669-900-9128, Meeting ID: 937 4658 6700

2:00 PM The Summit County Economic Development Advisory Board will hold its 5th meeting, and discuss the following:

1. Consent Agenda - Any item will be removed from the consent agenda at the request of any member of the Board and that item will be considered separately later.

A. Minutes from December 10, 2020.

ACTION: Approve the consent agenda or take such other action deemed appropriate.

2. General Announcements – Chair/Vice Chair

3. Rural County Grant Update – Jeff Jones

- Update- Rural County Grant Awards – Staff Report
 - Potential Use of Remaining Rural County Grant Funds
- Rural County Grant, Presentation to County Council, March 24th, 2021

Recommended Motion: Receive the Staff Report dated February 17, 2021 and recommend to the County Council at the March 24th 2021 County Council meeting a reallocation of the remaining Rural County Grant Funds.

3:00 PM Adjourn

*Members of the Committee will attend by electronic means, using Zoom (phone or video).
Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the Sheldon Richins Building auditorium, 1885 W. Ute Blvd., Park City, Utah*

Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Nancy Hooton at 435-336-3042



MINUTES

Summit County Economic Development Advisory Board

Thursday, December 10, 2020,

at the anchor location Sheldon Richins Building, 1885 West Ute Blvd, Park City, UT 84098

PRESENT: Melissa Band (Chair), Amanda Pouchot (Vice Chair), Natalie Ream, TJ Bates, Dan McPhun, Leslie Osborne, Jeff Jones, Summit County, Mayor Byron Ames, Francis City, Mayor Matt McCormick, Kamas City

ABSENT: None

The Board was called to order at 2:00 p.m.

New Announcements: None

Old Business: None

Rural County Grant Program Jeff Jones advised the Economic Advisory Board that the Rural County Grant application materials would be hosted at the following URL:

<https://www.summitcounty.org/1189/Rural-County-Grant#:~:text=The%20Rural%20County%20Grant%20Program%20is%20designed%20to%20address%20the,facilities%20improvements%20for%20business%20development>

The application materials would consist of the following:

- Grant Application
- Budget Template for Summit County Grants
- Grant - W9
- Reimbursement Cover Sheet
- Grant Funding Guide

A separate grant was completed for Western Summit County (Park City School District) and Eastern Summit County (North and South Summit School Districts)

The first round of RCG applications were to go live on December 12, 2020.

The second round of RCG applications were to go live on January 20, 2021.

The meeting was adjourned at 3:00 p.m.



Staff Report

To: Economic Development Advisory Board

From: Jeffrey B. Jones, AICP, Econ. Development & Housing Director

Summary Title: Status: Rural County Grant Applications

Meeting Date: Thursday, February 25, 2021

BACKGROUND/EXISTING CONDITIONS:

July 1, 2020. The Summit County Council discussed Senate Bill 95 that created the Rural County Grant Program. Under the program, Rural counties in the State of Utah are eligible to apply for the Rural County Grant. The Rural County Grant Program's purpose is to award grants to address the economic development needs of rural counties.

July 29, 2020. The Summit County Council passed Resolution 2020-13 and established the Summit County Economic Development Advisory Board as required by [Utah Code Section 17-54-104](#).

August 13, 2020. The Summit County Council interviewed and appointed the following representatives to the Economic Development Advisory Board.

August 18, 2020. The Economic Development Advisory Board reviewed a series of demographic /economic development data points relating to the Summit County economy and moved to make application for two grant programs under the Rural County Grant: the Outdoor Hospitality Service Grant (Westside, Park City School District) & the Small Business Grant (Eastside, North and South Summit School District).

August 13, 2020. The Summit County Council interviewed and appointed the following representatives to the Economic Development Advisory Board.

August 13, 2020. The Summit County Council interviewed and appointed the following representatives to the Economic Development Advisory Board.

December 12, 2020. The Rural County Grant Applications were made live at the following URL: <https://www.summitcounty.org/1189/Rural-County-Grant#:~:text=The%20Rural%20County%20Grant%20Program%20is%20desi>

[igned%20to%20address%20the, facilities%20improvements%20for%20business%20development](#)

To date, \$50,000 has been allocated to grantees. All grant awards were \$2,500 and required a minimum of a \$1,000 match. An additional two grants (\$5,000) are to be processed when receipts are made available to the County. This leaves the County with a balance of \$40,833.00 (\$20,416.50 Westside) (\$20,416.50 Eastside).

It is Staff's recommendation that the Economic Advisory Council pivot and recommend to the County Council that the remainder of the Rural County Grant funds be allocated towards a different eligible program. Three areas of focus are being recommended:

- Public Infrastructure (that leads to job creation/retention)
- Employee Training Programs
- Entrepreneurial Support (New Products)

All of these activities would require a 40% match and would require that the match be spent first prior to reimbursement. Staff would recommend that the maximum grant awards be limited to \$10,000. This would require a match of \$4,000 (40%) to secure the maximum award.

Staff would also recommend that a portion of the funds be used to purchase a grant software subscription as the Rural County Grant program is expected to continue into perpetuity. Doing so will greatly aid the Economic Development office to manage the program.

All dollars must be spent by **June 11, 2016**.

A new Rural County Grant application will be filed by **July 1, 2021**.

ACTION: Recommend to the County Council that the Rural County Grant Program be augmented to include the above three (3) areas of focus and the purchase of a grant software in support of the program.

ATTACHMENTS:

- Employment by Industry Sector

QCEW Employment: December 2020 vs. 2019

