



**Agenda**  
**Summit County Heritage and Landmark Commission**  
**October 20, 2022**

NOTICE is hereby given that the Summit County Heritage and Landmark Commission will meet in session on Thursday, October 20, 2022 at the anchor location of the Courthouse in Conference Room 1, 60 North Main, Coalville, UT, and electronically via Zoom at 4:00 p.m.

To participate in the meeting, you may attend at the anchor location noted above or join the Zoom webinar:

<https://us02web.zoom.us/j/86855998313?pwd=aE5TRGdSbEFXM2xLSmhPYIE4M1VSdz09>

OR

To Listen by phone only: dial: 1-346-248-7799, Meeting ID: 868 5599 8313  
Passcode: 192955

The following is the agenda for said session:

1. 4:00 p.m. – Call to Order – Vice-Chair Derek Siddoway
2. Public comment regarding items not on the agenda
3. Possible approval of Commission Minutes dated May 26, 2022
4. Discussion and possible action regarding pursuing Reconnaissance Level Survey of historic buildings including budget, area to survey, and consultants.
5. Miscellaneous/Other Business

*Members of the Heritage and Landmark Commission, presenters, and members of public, may attend by electronic means, using Zoom (phone or video).*

*Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the Summit County Courthouse – Conference Room 1, 60 North Main, Coalville, Utah.*

*Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Joe Frazier at (435) 336-3015.*

*Posted: October 18, 2022*

## **Minutes**

### **Summit County Heritage and Landmark Commission**

**May 26, 2022**

### **Summit County Courthouse**

### **Conference Room 1**

Members of the Commission, presenters, and members of public, could attend by electronic means, using Zoom (phone or video). Such members could fully participate in the proceedings as if physically present.

**Present:**

Dalton Gackle, Margaret Olson, Pat Putt, Jocelyn Scudder, Derek Siddoway, Ryan Stack, Dan Compton, Joe Frazier, Alex Kramer - KPCW

**1. Meeting was called to order at 11:04 AM.**

Chair Jocelyn Scudder welcomed everyone to the meeting.

**2. Public comment regarding items not on the agenda.**

Commissioner Scudder opened the floor to public comment. Receiving none, Chair Scudder closed the public comment period.

**3. Possible approval of Commission Minutes dated February 2, 2022.**

Commissioner Olson asked for several minor corrections to titles of support staff.

Commissioner Siddoway made a motion to approve the February 2, 2022 minutes as amended. Commissioner Olson seconded the motion. All voted in favor.

**4. Discussion of meeting schedule.**

Commissioner Scudder stated that January, April, July, and October seemed like workable months to hold meetings. July can be busy with events though.

Commissioner Olson stated that she has a standing meeting on Thursdays at 11:00. She would like to hold meetings at another time or day of the week.

4:00 PM was mentioned as a better time for meetings. Thursdays are a good day for everyone's schedule.

Commissioner Siddoway suggested that the July meeting be moved to June.

Commissioner Putt made a motion to meet on the third Thursday of the months of January, April, June, and October at 4:00 PM. Commissioner Siddoway seconded the motion. All voted in favor.

**5. Discussion of six (6) permissible uses of CLG Funds.**

A discussion about the six permissible uses of CLG Grant Funds took place. Those uses are – Development, Education & Outreach, National Register Nominations, Pre-Development,

Preservation Planning, Surveys & Inventories. Program Administration costs can also be built into each category.

Commissioner Scudder asked clarifying questions about National Register properties and the purpose of a survey and/or an inventory.

Commissioner Putt stated that he felt updated Reconnaissance Level Surveys for at least the unincorporated areas of the county were a good place to start.

Commissioner Siddoway asked how a Reconnaissance Level Survey is completed?

Commissioner Putt discussed the steps that take place in the process. Commissioner Gackle also gave input into the process and what information is needed and what information is produced.

Discussion about CLG Grant timelines and budgetary requirements took place.

#### **6. Discussion regarding working with outside organizations.**

Two existing organizations, Friends of Ski Mountain Mining History and Echo Community Historical Organization, have reached out to staff to see if there were opportunities to work together on preservation projects. Staff wanted input from the Commission on if this was something they wanted to pursue and how they would like that to work.

Commissioner Scudder would like to be a resource for some of these groups in the future.

Commissioner Siddoway asked if the Commission could receive a list of the organizations in the county that work on preservation projects.

Commissioner Scudder felt that it could be beneficial to form partnerships with these groups and meet possibly once a year to align purposes and arrange mutual support.

Commissioner Gackle likes the idea of being a go-between for these groups and some funding opportunities.

Further discussion will take place around this topic at a later date.

#### **7. Miscellaneous/Other Business**

There was no miscellaneous business to discuss at this time.

#### **Adjournment**

Commissioner Gackle made a motion to adjourn, which was seconded by Commissioner Putt. All voted in favor. Meeting adjourned at 11:44 a.m.



**To:** Summit County Heritage and Landmarks Commission  
**From:** Joe Frazier, *County Historian*  
**Date of Meeting:** October 20, 2022  
**Item:** Reconnaissance Level Survey for 2023  
**Process:** Discussion and possible action

**Discussion:** At our last meeting in May, Commissioners voiced support for completing a Reconnaissance Level Survey of historic buildings within Summit County. After completing research regarding this topic, staff has found the following information which may assist in deciding if this is the appropriate first step for the Commission.

1. The Utah State Historic Preservation Office has compiled a list of people and companies that can complete a survey. It is attached below.
2. Cost of service varies but generally falls between \$25-\$35 per house surveyed. It has been suggested by staff in the State Historic Preservation Office to plan on the higher end of this range.
3. Staff in the State Historic Preservation Office have offered to help prepare a budget and plan for this project if desired.
4. Unincorporated areas of the county have been surveyed in this manner before with the following dates: Snyderville Basin area – part in 1999 and part in 2003, North Summit area – 2000, South Summit area – 2002. It is recommended that a survey of this type take place every 10 years.
5. This project will depend on approval of Summit County’s budget. The preliminary budget includes money to match the CLG Grant funds as required. If the County Council removes this money in the final budget, this project can’t happen.

If the Commission decides that it wants to pursue this project, the following approvals or recommendations need to take place:

1. Staff needs approval to engage with consultants to obtain pricing for services.
2. A budget, pending Council approval, needs to be decided on. This can also be discussed as the number of homes that will be surveyed.

3. Should the survey only look at unincorporated areas of the County or should municipalities be part of the survey?
4. What area of the county should be the focus for this year?

Not all of the decisions or approvals need to be completed today. We will have one more meeting in January before the grant application is due.

Organization/Firm	Contact Name	Contact Email	Contact Name	Contact Email				
Arcadis	Dallin Webb	Dallin.Webb@arcadis.com						
Architectural Resources Group	N/A	SF@ARGcreate.com						
Broadbent and Associates	Nicholas Powell	npowell@broadbentinc.com						
Brockington and Associates, Inc.	Alex Sweeney	alex@sweeney@brockingtoncr.com						
Certus Environmental	Sheri Ellis	Sheri@certussolutionsllc.com						
Commonwealth Heritage	Wendy Simmons Johnson	wjohnson@chg-inc.com	Katie Remensnyder	kremensnyder@chg-inc.com				
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TAG Historical Research					<a href="https://taghistory.com/">https://taghistory.com/</a>			
Heritage Consulting Group					<a href="https://heritage-consulting.com/">https://heritage-consulting.com/</a>			
MacRostie Historic Advisors / Ryan	Jen Hembree	<a href="mailto:jen.hembree@ryan.com">jen.hembree@ryan.com</a>						
Rosin Preservation	Elizabeth Rosin	elizabeth@rosinpreservation.com					(LOCATED IN KANSAS CITY)	
Post Oak Preservation Solutions	Alison Dunleavy	alison@postoakpreservation.com					(LOCATED IN KANSAS CITY AND TEXAS)	

## History and Historic Preservation Organizations in Summit County

### Group

Echo Community and Historical Organization  
DUP Museums - Kamas, Francis, Henefer, Coalville  
Park City Historical Society and Museum  
Friends of Park City Ski Mountain Mining History  
North Summit Unite  
Kamas Valley History Group  
Friends of Cluff House

### President or Chairman

Chad Harper  
Various  
Randy Scott  
unsure  
Anita Lewis  
Deb Lambert  
Celeste Gates