

# MINUTES

## **Snyderville Basin Public Transit District**

### BOARD OF TRUSTEES

THURSDAY, FEBRUARY 18, 2021

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §52-4-207(4), the Summit County Council Chair has issued written determinations supporting Summit County Council's decision to convene electronic meetings of the Council without a physical anchor location. Due to the health and safety risks related to the ongoing COVID-19 pandemic and considering public health orders limiting in-person gatherings, members of the public should not attend Council meetings in person. However, members of the public are invited and encouraged to view and participate in the Council's electronic meetings as described below.

#### **PRESENT:**

**Kim Carson**, *Board Member*

**Joe Spink**, *Board Member*

**Chris Robinson**, *Board Member*

**Roger Armstrong**, *Board Member*

**Doug Clyde**, *Board Member*

**Dave Thomas**, *Attorney*

**Tom Fisher**, *County Manager*

**Caroline Rodriquez**, *Transportation Planning Director*

**Chris Putt**, *Transportation Planner*

**Jamie Dansie**, *Transportation Planner*

#### **The Board was called to order at 1:00 PM**

##### Pledge of Allegiance

##### Public Input

There was no public input

#### **Work Session**

##### Introduction from members and staff

Each member offered a very brief bio and statement about participation on the Board of Trustees followed by the introduction of the County Manager and transportation staff

##### Purpose of “new” organization and next steps

Board Member Carson gave a historical overview of the Snyderville Basin Public Transit District from its creation as a County taxing entity to its current structure as standalone, regional body. Caroline Rodriguez presented next step tasks (5-6 month horizon) detailed in the packet. Board Member Spink requested goals and milestones on the calendar to track progress

##### Role of the Board of Trustees

Caroline Rodriguez spoke about the focus and responsibilities of the BoT.

### Adoption of 2021 meeting calendar

Discussion of the meeting dates detailed in the packet and quorum requirements.

**Board Member Armstrong made a motion to approve the 2021 meeting calendar. Board Member Robinson seconded with all voting in favor, 5-0.**

This item will be moved under the Agenda heading Board Action and ratified at the next meeting.

### **Board Action**

#### Discussion and possible action on Transit District name change

Chris Putt presented seven name options listed in the packet and any conflicts or issues followed by discussion between board members of each name.

**Board Member Clyde made a motion to approve the name High Valley Transit to replace the Snyderville Basin Public Transit District. Board Member Carson seconded. There was additional discussion and an approved addition to the motion to direct staff to prepare an ordinance consistent with the name change decision for signature by the chair of the Board of Trustees. All voted in favor, 5-0.**

It was noted that state statutes require a public hearing to change the name.

**Board Member Clyde made a motion to propose the new name to be High Valley Transit and a public hearing be performed accordingly. Board Member Carson seconded. All voted in favor, 5-0.**

#### Discussion and possible approval of meeting stipend per Utah Code §17B-1-301

Members discussed stipend options.

**Board Member Robinson made a motion to adopt a per meeting stipend of \$200 per trustee who is not also a member of the Summit County Council up to the statutory allowable maximum of \$5000 per year. Board Member Armstrong seconded. The motion was passed with a vote of 4-1 with Board Member Spink opposing.**

#### Appoint officers

Caroline Rodriguez reviewed the rules and guidelines for board positions. Board Member Spink proposes himself as Vice Chair and Secretary and Member Carson as Chair.

**Board Member Robinson made a motion to elect Kim Carson the Board Chair and Joe Spink the Vice Chair/Secretary. Board Member Clyde seconded. All voted in favor, 5-0.**

**Board Member Robinson moved to amend the motion to state that the appointments of the Chair and Vice Chair/Secretary are for two-year terms. Board Member Armstrong seconded. All voted in favor, 5-0.**

#### Board comments

- Board Chair Carson suggested there can be further discussion on ex-officio board members. Board Member Armstrong noted that can be better determined after looking at milestones and seeing where there are needs for certain expertise.
- Dave Thomas suggested the chair attend subcommittee meetings between Park City and Summit County in order to align efforts between the entities.
- Board member Armstrong noted a person should also attend JTAB meetings and member Robinson noted the Chair is best to fill that requirement.

### Staff comments

- Caroline Rodriguez noted that press might reach out to BoT members and if there is interest among the board and KPCW, a standing interview can be scheduled.
- Caroline Rodriguez commented that sustainability is part of the district's planning but it is not feasible with the existing infrastructure to launch an electric system. Members agreed it should be an aspirational goal to move toward renewable operations.
- Caroline Rodriguez asked for input on upcoming agenda items. Agreed that there will a standing item at the beginning of each meeting to review negotiations and progress.
- Jamie Dansie noted that progress is being made on applications for GL and Workers Compensation coverage. A finalized district name and a primary contact will be necessary.

### **The meeting adjourned at 2:48**

#### Deliverables:

- Outlook appointments for each scheduled meeting
- A detailed calendar with key decision points
- Add a March 4 agenda item to ratify the meeting calendar
- Schedule a public hearing for the proposed name change: High Valley Transit
- Send out Board Chair and Board Vice Chair job descriptions