



MINUTES

SUMMIT COUNTY

Summit County Council Meeting

RICHINS AUDITORIUM

1885 UTE BLVD., PARK CITY, UT, 84017

WEDNESDAY, MARCH 29, 2023

Meeting also conducted via Zoom.

Welcome/Attendance (12:19 P.M.)

Roger Armstrong
Malena Stevens
Chris Robinson
Tonja Hanson
Canice Harte

Janna Young
Margaret Olson
Dave Thomas
Patrick Putt
Brian Craven
Annette Singleton
Eve Furse
Shayne Scott
John Angell
Emily Quinton
Matt Leavitt
Phil Bondurant
Andy Garland
Lisa Hoffman
Steve Anderson
Stephanie Poll
Kathryn McMullin
David Warnock
Aaron Newman
Jon Evans
Dennis Gherke
Michael Kendell
Shelley Worley

Work Session (12:15 PM)

- a. Interview applicants for vacancies on the South Summit Cemetery Maintenance District (12:19 P.M.)

Council Members interviewed applicants to fill vacancies on the South Summit Cemetery Maintenance District. Terms of Service to expire 12/31/2027.

Robert Ure was interviewed. (12:19 P.M.)

Gregory Potter was interviewed. (12:31 P.M.)

Brad Murdock was interviewed. (12:37 P.M.)

James Blazzard was interviewed. (12:48 P.M.)

Jack Clegg was interviewed. (12:59 P.M.)

Cindy Butterfield was interviewed. (1:10 P.M.)

Monica Blazzard was interviewed. (1:21 P.M.)

Attachment: Applicant Information SS Cemetery

Council Member Robinson left meeting at 1:00 P.M. and returned at 1:30 P.M.

Malena Stevens made a motion to enter closed session for Personnel.. Tonja Hanson seconded, and all voted in favor, (4-0).

Move to conference room (1:29 P.M.)

Closed Session (1:29 P.M.)

- a. Personnel

The Summit County Council met in closed session from 1:29 PM to 1:32 PM to discuss personnel. The following people were present: Council Members Armstrong, Stevens, Hanson, Harte, and Robinson, Attorney Margaret Olson, Civil Chief Deputy Attorney Dave Thomas, Manager Shayne Scott, Deputy Manager Janna Young, Executive Assistant Annette Singleton.

Malena Stevens made a motion to leave closed session to discuss personnel and enter into closed session to discuss property acquisition. Chris Robinson seconded, and all voted in favor, (5-0).

- b. Property acquisition

The Summit County Council met in closed session from 1:32 P.M. to 2:58 P.M. to discuss property acquisition. The following people were present: Council Members Armstrong, Stevens, Hanson, Harte, and Robinson, Attorney Margaret Olson, Civil Chief Deputy Attorney Dave Thomas, Manager Shayne Scott, Deputy Manager Janna Young, Executive Assistant Annette Singleton, Jess Kirby, Public Lands Manager, and Matt Leavitt, Financial Officer.

Malena Stevens made a motion to leave closed session to discuss property acquisition and return to Open Session. Tonja Hanson seconded, and all voted in favor, (5-0).

Move to auditorium (2:58 P.M.)

Work Session, Continued (3:03 P.M.)

- a. Pledge of Allegiance (3:04 P.M.)
- b. First quarter financial update; Matt Leavitt (3:04 P.M.)

Matt Leavitt, Financial Officer, updated Council about the County's first quarter finances. Council Members asked questions to which Mr. Leavitt responded.

Attachment: First Quarter Financial Update

- c. Discussion regarding the Health Department's new vision and mission statement; Phil Bondurant (3:26 P.M.)

Dr. Phil Bondurant, Health Department Director, and Shelley Worley, Deputy Health Department Director, presented the Health Department's new vision and mission statements to Council. Council Members asked questions and commented. Dr. Bondurant and Ms. Worley responded. Council Members approved of the changes.

Attachment: Staff Report - Health Department

Convene as the Governing Board of Mountain Regional Water Special Service District (3:44 P.M.)

Malena Stevens made a motion to convene as the Governing Board of Mountain Regional Water Special Service District. Tonja Hanson seconded, and all voted in favor, (5-0).

- a. Discussion and approval of amendments to By-Laws and Personnel Policies; Andy Garland and Lisa Hoffman (3:47 P.M.)

Lisa Hoffman, Mountain Regional Water Assistant General Manager, presented amendments to the By-laws and personnel policies. Council Members asked questions, and Ms. Hoffman responded.

Malena Stevens made a motion to approve Amendments to By-laws and Personnel Policies. Chris Robinson seconded, and all voted in favor, (5-0).

Attachment: Staff Report - MRW Amendments to By-Laws & Personnel Policies

- b. Discussion and approval of a 2023 capital budget amendment related to the District's new Administration and Maintenance Facility; Steve Anderson (3:48 P.M.)

Steve Anderson, Mountain Regional Water CFO, explained the need for the proposed capital budget amendment. Andy Garland, Mountain Regional Water General Manager, contributed additional information.

Chris Robinson made a motion to approve the 2023 capital budget amendment related to the District's new Administration and Maintenance Facility. Malena Stevens seconded, and all voted in favor, (5-0).

Attachment: Staff Report - MRW 2023 Capital Budget Amendment

Malena Stevens made a motion to dismiss as the Governing Board of Mountain Regional Water Special Service District and convene as the Board of Equalization. Tonja Hanson seconded, and all voted in favor, (5-0).

Convene as the Board of Equalization (3:53 P.M.)

- a. Consideration and approval of the final hearing officer decisions on stipulations; Stephanie Poll

Stephanie Poll, Assessor, explained the current status of Board of Equalization stipulations.

Chris Robinson made a motion to approve the final hearing officer decisions on stipulations as contained in the packet. Malena Stevens seconded, and all voted in favor, (5-0).

Attachment: Staff Report - BOE

Malena Stevens made a motion to dismiss as the Board of Equalization and reconvene as the County Council. Chris Robinson seconded, and all voted in favor, (5-0).

Work Session, Continued (3:58 PM)

- a. Update on the tax roll process; Stephanie Poll (3:58 P.M.)

Assessor Poll provided an overview of the tax roll process and updates about the current status of assessments. Council Members

asked questions, and Assessor Poll responded.

Attachment: Tax Roll Update

- b. Discussion regarding potential Spring runoff flooding, mitigation, preparedness, and response; Kathryn McMullin (4:37 P.M.)

Kathryn McMullin, Emergency Management Director, updated Council about planning for potential Spring flooding. Council Members asked questions, and Director McMullin responded. Derek Siddoway, Communication & Public Engagement Director, let the Council know PSAs will begin and run through April.

Attachment: Spring Run Off Preparedness

Consideration of Approval (4:57 P.M.)

- a. Acceptance of 2023 Declaration of Conflicts of Interest disclosure statements for elected officials and department heads; David Warnock (4:57 P.M.)

David Warnock, Personnel Director, presented the conflict of interest disclosure statements to Council and recommended their approval.

Tonja Hanson made a motion to approve the 2023 Declaration of Conflicts of Interest disclosure statements for elected officials and department heads. Malena Stevens seconded, and all voted in favor, (5-0).

Attachment: Staff Report - 2023 Disclosure Statements

- b. Discussion and approval of a Lease between Summit County and Shayne C. Scott; Dave Thomas (4:58 P.M.)

Dave Thomas, Civil Chief Deputy Attorney, presented a lease between County Manager Shayne Scott and Summit County for a cabin on Bitner Road. Council Members asked questions and commented. Mr. Thomas responded.

Malena Stevens made a motion to approve a Lease between Summit County and Shayne C. Scott subject to a final review of changes made to date by Council Chair Armstrong. Tonja Hanson seconded, and all voted in favor, (5-0).

Attachment: Lease with Shayne Scott

- c. Appoint members to serve on the South Summit Cemetery Maintenance District (5:25 P.M.)

Chris Robinson made a motion to reappoint James Blazzard, Jack Clegg, and Cindy Butterfield and appoint Monica

Blizzard to serve on the South Summit Cemetery Maintenance District with their terms of service to expire December 31, 2027. Tonja Hanson seconded, and all voted in favor, (5-0).

Attachment: Appointments SS Cemetery Maintenance District

- d. Consideration and approval of opioid settlement litigation fund utilization; Margaret Olson, Aaron Newman, and Jon Evans (5:26 P.M.)

Aaron Newman, Director of Behavioral Health, introduced the plan for the use of Opioid settlement litigation funds for suboxone prescriptions for people in the County Jail. Lt. Jon Evans, Sheriff's Office, and Dennis Gherke, Sheriff's Office RN, described how they use suboxone to treat heroin and opioid withdrawal. Margaret Olson, Attorney, supported this use of funds.

Malena Stevens made a motion to approve Opioid settlement litigation fund utilization as presented. Tonja Hanson seconded, and all voted in favor, (5-0).

Attachment: Staff Report - Opioid Settlement

- e. Council Minutes dated November 1, 2022, November 21, 2022, November 30, 2022, December 1, 2022, December 6, 2022, December 19, 2022, and January 5, 2023 (5:25 P.M.)

Malena Stevens made a motion to approve minutes dated November 1, 2022, as written. Chris Robinson seconded, and all voted in favor, (3-0).

Chris Robinson made a motion to approve minutes dated November 21, 2022, as written. Malena Stevens seconded, and all voted in favor, (3-0).

Malena Stevens made a motion to approve minutes dated November 30, 2022, as written. Chris Robinson seconded, and all voted in favor, (4-0).

Malena Stevens made a motion to approve minutes dated December 1, 2022, as written. Tonja Hanson seconded, and all voted in favor, (4-0).

Malena Stevens made a motion to approve minutes dated December 6, 2022, as written. Chris Robinson seconded, and all voted in favor, (4-0).

Malena Stevens made a motion to approve minutes dated December 19, 2022, as written. Chris Robinson seconded, and all voted in favor, (3-0).

Malena Stevens made a motion to approve minutes dated January 5, 2023, as written. Chris Robinson seconded, and all voted in favor, (5-0).

Attachment: Minutes 11-01-22

Attachment: Minutes 11-21-22

Attachment: Minutes 11-30-22

Attachment: Minutes 12-01-22

Attachment: Minutes 12-06-22

Attachment: Minutes 12-19-22

Attachment: Minutes 01-05-23

f. Council comments (5:39 P.M.)

Tonja Hanson provided an update on her activities on behalf of the Council. (5:39 P.M.)

Malena Stevens provided an update on her activities on behalf of the Council. (5:40 P.M.)

Roger Armstrong provided an update on his activities on behalf of the Council. (5:42 P.M.)

g. Manager comments (5:43 P.M.)

Manager Shayne Scott updated Council about his activities on behalf of the County in the past week.

Deputy Manager Janna Young announced Dan Compton, Library Director, received the Library Director of the Year award by the Utah Library Association. Additionally, Ms. Young updated Council on her activities on behalf of the County in the past week.

Break

Public Input (6:00 PM)

Council Chair Armstrong opened the meeting for public input. (6:01 P.M.)

No public input was offered.

Council Chair Armstrong closed the meeting for public input. (6:02 P.M.)

Public Hearing (6:02 PM)

- a. Public Hearing on the Notice of Intention to Annex Territory to the Summit County Service Area #6; John Angell and Michael Kendell

(6:02 P.M.)

Michael Kendell, Engineer, provided the background on the intention to Annex Territory to the Summit County Service Area #6. Council Members asked questions, and Mr. Kendell and John Angell, Public Works Director, responded.

Council Chair Armstrong opened the public hearing. (6:08 P.M.)

Anna Graf was called to speak. (6:08 P.M.)

Council Chair Armstrong closed the public hearing. (6:13 P.M.)


Attachment: Staff Report - Annexation to SCSA 6

Adjourn

Malena Stevens made a motion to adjourn. Tonja Hanson seconded, and all voted in favor, (5-0).



Roger Armstrong, Chair



Eve Furse, Clerk