

1885 W. Ute Blvd.
Park City, UT 84098
WWW.HIGHVALLEYTRANSIT.ORG



Minutes

High Valley Transit District
BOARD OF TRUSTEES
THURSDAY, APRIL 1, 2021

Location: Virtual- Zoom Meeting # <https://summitcountyut.zoom.us/j/91041274529>

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §52-4-207(4), the Summit County Council Chair has issued written determinations supporting Summit County Council's decision to convene electronic meetings of the Council without a physical anchor location. Due to the health and safety risks related to the ongoing COVID-19 pandemic and considering public health orders limiting in-person gatherings, members of the public should not attend Council meetings in person. However, members of the public are invited and encouraged to view and participate in the Council's electronic meetings as described below.

PRESENT:

Kim Carson, *Board Chair*
Doug Clyde, *Board Member*

Joe Spink, *Vice Chair/Secretary*
Chris Robinson, *Board Member*

Tom Fisher, *County Manager*
Jamie Dansie, *Sr. Transportation Planner*
Christopher Putt, *Transportation Planner*

Dave Thomas, *Deputy County Attorney*
Isabel Hanewicz, *HVT Business Analyst*
Abigail Villegas, *Transportation Admin Tech*

Not PRESENT:

Roger Armstrong, *Board Member*
Caroline Rodriguez, *Acting GM*

Meeting called to order at 1:00 PM

Pledge of Allegiance

Public Comment

Silver Creek resident, Steven Fox asked how citizens of his neighborhood can be a part of the transit plan and suggested the idea of the new transit service becoming an extension closer to his community. The resident shared his vision of using Silver Creek Rd. as the new pickup location. The idea of using Silver Creek Rd. as a collector point for Silver Creek residents was supported by Board Member, Kim Carson.

Board Member, Joe Spink suggested to discuss what changes look like, the flexibility that the Board will have to move the boundaries and suggested to discuss this matter later in the meeting. This item was moved for a later time.

Work Session

Draft First Amendment to the Master Services Agreement between Via Mobility LLC and Summit County and Summit County revising Identity and Warranties and adding sections regarding Insurance and Disputes.

Dave Thomas, Attorney suggested a plan to assign the Master Agreement and the Service Order for the On-Demand Transit Service to High Valley Transit District who holds all finances. Both Master Agreement and Service order currently being assigned to Summit County. Migration (from Summit County to High Valley Transit District) made will be required an approved signature from County Manager, Tom Fisher and HVT.

Board Member, Doug Clyde questioned the principal issue of concept of vehicle insurance, vehicles being temporary, and a better explanation of who is insured. Dave Thomas, Attorney informed the Board Members that we have insurance through the Local Government Trust and are making sure that Via has insurance and the certificate with specific limitations in terms of coverage is obtained. Board Member, Christopher Robinson opened discussion about how the dollar denominator limits of insurance seems low. Dave Thomas, Attorney informs that the reason why we have those limits are per the Governmental Immunity Act and assures that we have the same limits, (where we could increase the limits if Via is willing to cooperate). Via's team will confirm with their legal team and provide the standard limits that Via can provide at no additional cost.

Reviewing the Outstanding Items and Completion to the ILA and Approval of the Draft Service Plan.

Dave Thomas, Board Attorney explained that the First Amendment and Service Order that are on Agenda can be approved along with The Local agreement, with a goal of assigning everything to HVT and resulting as completion to the ILA.

Board Member, Kim Carson suggested the idea of scheduling a meeting between the Director of Transportation Caroline Rodriguez, Board Member Joe Spink, County Manager Tom Fisher, and Dave Thomas, Attorney. The meeting will be scheduled to go over the outstanding items on Monday, April 5, 2021 morning. A timeline created by the members will be presented in next Board meeting.

Reviewing the Draft Service Plan.

Cathal O'Gorman, (Via) explains the slight time changes to make sure that his team is leveraging the existing bus stop network that is already there with the goal of not requiring major infrastructure investments. A possibility to expand Transit Service in Silver Creek area was opened for discussion by Kim Carson, Chair. Cathal O'Gorman, (Via) explained that there is no limitation to the transit service and added the price difference in extending the transit service further north in Silver Creek. Cathal O'Gorman, (Via) summarized the detail stimulation based on the vehicle hours. In addition, the detail stimulation will roughly add one or a couple thousand vehicle hours based on quality of service and approval cost. Board Member, Joe Spink opens the balance of time from two pickup/drop off locations to discussion while Cathal O'Gorman, (Via) explains that almost in all situations Micro- transit will pick up the rider and take them straight to their destination without transferring to a connecting ride resulting as a faster

commute. Flexibility and Quality of Service will be based on ridership demand per Cathal O’Gorman (Via). Silver Creek was confirmed to share the same transit benefits, the same pickup point and access to Micro-Transit and Para-Transit.

Board Action

Discussion and Possible Approval of Policies and Procedures.

Joe Spink, Board Member assured his understanding that the Administrative Policies and Procedures is an ongoing working document and can be corrected or modified in the future. **Joe Spink, Board Member moves to approve, Doug Clyde, Board Member seconds the motion to approve the Administrative Policies and Procedures and all voted in favor, 4-0.**

Discussion and Possible approval of the Draft Service Plan.

A suggestion to develop a plan based on ridership usage, approval of the Draft Service Plan and budget with openness for improvement in the future, was presented by Joe Spink. The Service plan is viewed as undergoing minor changes while HVT keeps the Board of Trustees notified with all changes. Board Member, Kim Carson includes that the Draft Service Plan does not include the entire budget while Via supports those facts by informing Board Members that there will be a second budget that is separate from the Service Plan.

Kim Carson, Chair entertains a motion to approve the Draft Service plan, moved by Board Member, Joe Spink and seconded by Board Member, Doug Clyde and all voted in favor, 4-0.

Discussion and Possible Approval of TaaS Service Order.

Dave Thomas, Attorney summarized the TaaS Service Order and how it falls under the Master Agreement, this document being the service order for that actual transit service. Dave Thomas informs that the Master Agreement contains information that is carried over to the current open Item. The Master Agreement reflects the specific service orders. A request to integrate the foot notes in the TaaS Service Order was added by Board Member, Christopher Robinson.

Joe Spink, Board Member opens discussion on cost and numbers in the agreement Via Micro Transit Policy and questioned the mathematical vehicle hours matching the Via cost chart. Alex Lavoie, (Via) explains that the numbers will be adjusted accordingly based on demand. A Net take home for Via Drivers will be around \$17.5- \$20.00 an hour, (part-time) living wage with no benefits.

In addition, Alex Lavoie, (Via) shares the understanding of how the vehicles will be shared by all Via drivers based on the drivers scheduled routes and informs that vehicle maintenance will be done by Via partners. The reflection of cost in the agreement will mostly go to the auto insurances with an estimation of mileage basis based on Via’s estimation, per Alex Lavoie (Via). Lastly, Via will hire a local team that manages the services and bus services.

Board Member, Kim Carson entertains the motion to approve the changes that Christopher Robinson proposed and the approval of the TaaS Service Order. Motion to subject to the approval the TaaS Service

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Order and Master Agreement changes/corrections made as Board Member Doug Clyde moves motion, Joe Spink, Board Member seconds the motion and all voted in favor, 4-0.

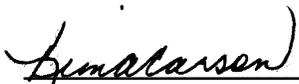
Board comments:

- Joe Spink, Board Member informed the members that his questions regarding MSA and the Amendment to the MSA were answered by David Thomas.
- Kim Carson, Chair pointed out minor spelling corrections to the first page of the First Draft Amendment, and on section C on the Agenda while Dave Thomas, Attorney corrected the document.
- Kim Carson, Chair attends to public concerns and informs the public that the new Transit Service will be enhanced rather than taken away.

Staff comments:

- Jamie Dansie, Sr. HVT Planner makes a clear point to the public that Micro- Transit will not always pick-up/drop-off at the riders' door, however it will advise you to walk to the nearest pickup destination through the mobile app.

Meeting adjourned at 2:48 PM.


Kim Carson, *Chair*