



MINUTES

SUMMIT COUNTY

Board of Health

QUINN'S BUILDING

650 ROUND VALLEY DRIVE, PARK CITY, UTAH, 84060

MONDAY, AUGUST 7, 2023

Meeting also conducted via Zoom.

NOTICE is hereby given that the Summit County Board of Health will hold their monthly meeting on the above date. The meeting will be held for the public electronically, via Zoom. The meeting will be held for Health Department staff at the Summit County Health Department, Quinn's Building 650 Round Valley Drive, Park City, Utah

(All times listed below are general in nature, and are subject to change by the Board Chair)

To participate and view the Board meeting live, join Zoom Webinar: 934 5182 0697

To listen by phone only dial: 1 (253) 215 8782

3:00 – 3:45 PM Health Department Finance Review Committee
(Held prior to the regular Board Meeting with no minutes taken)

Board of Health Photos

Pictures were taken for board members who had not had their picture taken for the new website.

Welcome 4:06 PM

Chris Cherniak
Chris Ure
Tonja B Hanson
Ilyssa Golding
Heidi Gordon
Dorothy Adams

Phil Bondurant
Jennifer Morrill
Michelle Downard
Derek Moss
Brian Craven
Penci Carreno
Derek Siddoway

Work Session

Annual Report – Derek Siddoway

Attachment: Cover Page

Attachment: HD 2022 Annual Report Cover page.pdf

Derek Siddoway, Communications Director, introduced Isaac Cortes, a new hire to the Communication and Public Engagement Department. He gave a brief background of himself to Board Members. Board Members welcomed Isaac.

Derek Siddoway presented a brief overview of the 2022 Summit County Health annual report. Some of the highlights included re-defining the Mission Statement and a summary of the branding survey.

Dr. Bondurant added that they decided to go digital with the annual report in an effort to be more sustainable. The report will be sent out to colleagues and the other 12 health departments. The 2022 annual report will be published August 08, 2023. Dr. Bondurant stated that the 2023 annual report will be presented in May 2024 to Board Members.

Board members asked clarifying questions on the information under Snapshot in the annual report, to which Derek Siddoway and Dr. Bondurant answered. 4:07 PM

Summer Community Outreach Efforts – Dr. Phil Bondurant and Derek Moss

Attachment: Cover Page

Dr. Bondurant provided details on the clinical team's outreach activities with some of the health programs.

Derek Moss, Nursing Director, shared a brief overview of the outreach events and activities the clinical team has done. Future events include the Summit County Fair, the National Ability Center, homecoming games, and mobile food pantries.

Board members asked follow-up questions, to which Derek Moss replied.

Derek Moss presented a life-size operation game board to the board members that was assembled by Tammy Georgi, public health nurse, and her spouse. 4:23PM

Dr. Bondurant shared that the staff has expressed a desire to increase their involvement and engagement with the community.

Consideration of Approval by the Board

June 2023 Board of Health Meeting Minutes

Attachment: Cover Page

Attachment: BOH MM 06-05-23 DRAFT.pdf

Chris Ure made a motion to approve June 2023 Board of Health Meeting Minutes as edited in the meeting. Alissa Van Wie seconded, and all voted in favor, (8-0).

*Board Member Tonja Hanson proposed including a note for absent Board Members.

Presentation and action to support 2024 Budget Recommendations – Dr. Phil Bondurant and Jenn Morrill

Attachment: Cover Page

Attachment: FINAL_ 2024 Budget Comparisons_V2.pdf

Dr. Bondurant led the discussion on the 2024 budget recommendations. He presented a brief overview of the budget that was submitted to the finance committee.

Board member Dorothy Adams asked clarifying questions about salaries, merit increases, and the cost of living, to which Dr. Bondurant and Jennifer Morrill responded.

Dr. Bondurant stated that they would like to see the time-limited Sustainability Analyst position moved to full-time benefited position, an increase in travel and training, and an increase in commodities. He gave major kudos to the staff for keeping the budget and the request for tax dollars to a minimum.

Board members provided comments and asked follow-up questions, which Dr. Bondurant answered.

Chair Cherniak raised the question of the next steps regarding the budget. Dr. Bondurant responded.

Alissa Van Wie made a motion to Support the 2024 Department of Health Budget Recommendations as presented. Chris Ure seconded, and all voted in favor, (9-0).

Social Media Policy for Disease Investigation – Derek Moss

Attachment: Cover Page

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Derek Moss, Nursing Director, led a discussion on the investigation of communicable diseases. He provided background on the policy to board members. 4:57PM

Dr. Bondurant shared additional information regarding the policies' acronyms, abbreviations, and terminology page on the public-facing document. He stated that this is an internal operating policy that is being adopted by the Summit County Health Department. The legal team has reviewed the policy and made many additions, including citing Utah Code 26A to protect Summit County.

Dorothy Adams asked clarifying questions about the social media investigations and staff protection, to which Dr. Bondurant and Derek Moss replied.

Board members asked follow-up questions, to which Derek Moss and

LaNae Bice, Communicable Disease coordinator, answered.
Board Chair Cherniak asked about the process for closing a communicable disease case, to which LaNae Bice responded.

Heidi Gordon made a motion to support operating standards and procedures 1.1 Policy for Social Media Disease investigation. Ilyssa Golding seconded, and all voted in favor, (9-0).

Chair Cherniak asked if the social media policy could be revised at any time, to which Dr. Bondurant responded.

Public Comment on non-Agenda Items

Board Chair Cherniak opened the meeting for public comment at 5:31 PM.
No public comments were offered.
Board Chair Cherniak closed the meeting for public comment at 5:31 PM.

Director and Board Final Comments

Health Department Director's Comments

Dr. Bondurant stated that staff will be updating the health code. Updates and revisions will be presented to board members at the October board meeting. 5:25PM

The conference room renovation will be completed before the next board meeting in September.

The second part of the climate change and public health speaker series will be September 19th at the National Ability Center. The focus of the second part of this series is physical and mental health. Dr. Bondurant shared that formal invites will be sent out.

The Park City Seniors secured a grant to increase immunization efforts. The Health Department will be working with the Park City seniors to help with marketing strategies.

Board Member Comments

Board Member Ilyssa Golding asked questions about bivalent vaccines and wastewater surveillance, to which Derek Moss and Dr. Bondurant replied. 5:29 PM

Board Member Ure asked questions about high pollutants in irrigation water, to which Dr. Bondurant responded. 5:35 PM

Board Chairman Comments

Board Chair Cherniak reminded board members about completing their open meetings training. 5:39 PM

The next Board of Health meeting will be Monday, September 11th, due to the Labor Day Holiday on the 4th.

Meeting Adjournment 5:47 PM

Chris Ure made a motion to approve Meeting Adjournment. Dorothy Adams seconded, and all voted in favor, (9-0).

Full Board of Health recording is available at summitcounty.org