



MINUTES

SUMMIT COUNTY

Summit County Council Meeting

COUNCIL CHAMBERS

60 N MAIN STREET, COALVILLE, UT, 84017

WEDNESDAY, SEPTEMBER 13, 2023

Meeting also conducted via Zoom.

The Council was called to order at 2:00 P.M.

Roger Armstrong
Malena Stevens
Tonja B Hanson
Christopher Robinson
Canice Harte

Eve Furse
Brian Craven
Vern Williams

Work Session (2:00 P.M.)

- 1) **Interview applicant for vacancy on the Wanship Cemetery Maintenance District (2:00 P.M.)**

Council Members interviewed Vern Williams to fill a vacancy on the Wanship Cemetery Maintenance District.

Attachment: Interview Schedule-Wanship Cemetery.pdf

Canice Harte made a motion to enter closed session to discuss litigation. Christopher Robinson seconded, and all voted in favor, (5-0).

Closed Session (2:16 P.M.)

1) Litigation

The Summit County Council met in closed session from 2:16 P.M. to 2:21 P.M. to discuss litigation. The following people were present:

Roger Armstrong, Council Chair
Malena Stevens, Council Vice-Chair
Chris Robinson, Council Member
Tonja Hanson, Council Member
Canice Harte, Council Member
Margaret Olson, Attorney
Dave Thomas, Civil Chief Deputy Attorney
Shayne Scott, Manager
Janna Young, Deputy Manager
Annette Singleton, Executive Assistant

Canice Harte made a motion to leave closed session to discuss litigation and convene in closed session to discuss personnel. Christopher Robinson seconded, and all voted in favor, (5-0).

2) Personnel

The Summit County Council met in closed session from 2:21 P.M. to 2:55 P.M. to discuss personnel. The following people were present:

Roger Armstrong, Council Chair
Malena Stevens, Council Vice-Chair
Chris Robinson, Council Member
Tonja Hanson, Council Member
Canice Harte, Council Member
David Warnock, Personnel Director

Christopher Robinson made a motion to leave closed session to discuss personnel and convene in closed session to discuss property acquisition. Tonja B Hanson seconded, and all voted in favor, (5-0).

3) Property Acquisition (2:55 P.M.)

The Summit County Council met in closed session from 2:55 P.M. to 3:37 P.M. to discuss property acquisition. The following people were present:

Roger Armstrong, Council Chair
Malena Stevens, Council Vice-Chair
Chris Robinson, Council Member
Tonja Hanson, Council Member
Canice Harte, Council Member
Margaret Olson, Attorney
Dave Thomas, Civil Chief Deputy Attorney
Shayne Scott, Manager
Janna Young, Deputy Manager
Jess Kirby, Public Lands Manager
Annette Singleton, Executive Assistant

Christopher Robinson made a motion to leave closed session to discuss property acquisition and convene in closed session to discuss litigation. Tonja B Hanson seconded, and all voted in favor, (5-0).

4) Litigation

The Summit County Council met in closed session from 3:37 P.M. to 5:25 P.M. to discuss litigation. The following people were present:

Roger Armstrong, Council Chair
Malena Stevens, Council Vice-Chair
Chris Robinson, Council Member
Tonja Hanson, Council Member
Canice Harte, Council Member
Margaret Olson, Attorney
Dave Thomas, Civil Chief Deputy Attorney
Shayne Scott, Manager
Janna Young, Deputy Manager
Frank Pignanelli, Foxley & Pignanelli
Renae Cowley, Foxley & Pignanelli
Mitch Stevens, James Dodge, Russell & Stephens
Annette Singleton, Executive Assistant

Tonja B Hanson made a motion to leave closed session to discuss litigation and reconvene in open session. Canice Harte seconded, and all voted in favor, (5-0).

Move to Council Chambers (5:25 P.M.)

Pledge of Allegiance (5:36 P.M.)

Malena Stevens
Tonja B Hanson
Christopher Robinson
Canice Harte

Brian Craven
Janna Young
Margaret Olson
Dave Thomas
Chase Black
Stephanie Poll
Amy Yost
Ray Milliner
Mike Phillips
Joel Fine
Faith Fine
Amy Price

Convene as the Board of Equalization (5:36 P.M.)

Christopher Robinson made a motion to Convene as the Board of Equalization. Tonja B Hanson seconded, and all voted in favor, (4-0).

1) **Discussion and approval of 2023 stipulations; Chase Black (5:36 P.M.)**

Chase Black, *Chief Deputy Auditor*, provided an update to the County Council and requested additional information on changes to the spreadsheets provided to the Council. Stephanie Poll, *Assessor*, added additional information to the discussion.

Council Member Harte recused himself from the discussion.

Tonja B Hanson made a motion to approve the 2023 stipulations as presented in the September 13th packet. Christopher Robinson seconded, and all voted in favor, (3-0).

Attachment: Staff Report-BOE Stipulations 091323.pdf

Canice Harte made a motion to dismiss as the Board of Equalization and reconvene at the County Council. Christopher Robinson seconded, and all voted in favor, (4-0).

Consideration of Approval (5:51 P.M.)

- 1) **Discussion and action regarding a Discretionary Tax Abatement for Mark Hale, Parcel # SCVC-13-16-24; Stephanie Poll (5:51 P.M.)**

Stephanie Poll, *Assessor*, presented a discretionary 2022 tax abatement request on behalf of Mark Hale.

Tonja B Hanson made a motion to to deny the discretionary tax abatement for Mark Hale, parcel number SCVC-13-16-24. Christopher Robinson seconded, and all voted in favor, (4-0).

Attachment: Discretionary Tax Abatement Application, Hale, Parcel SCVC-13-16-24.pdf

Attachment: Assessor Statement, Hale, Parcel SCVC-13-16-24.pdf

- 2) **Discussion and action regarding a Discretionary Tax Abatement for Joel and Faith Fine, Parcel #BHWKS-1-79-2AM; Stephanie Poll (5:54 P.M.)**

Faith Fine waived the notice requirement as the item was incorrectly noticed.

Stephanie Poll, *Assessor*, provided background information regarding the discretionary tax abatement request.

Faith Fine addressed the County Council. Council Members asked clarifying questions to which Stephanie Poll responded.

Canice Harte made a motion to award the discretionary tax abatement for Parcel BHWKS-1-79-2AM for the years 2020, 2021 and 2022 for a total of \$7,205.63 noting the significant health crisis in 2020. Christopher Robinson seconded, and the motion carried, (3-1).

Malena Stevens voted AYE

Christopher Robinson voted AYE

Canice Harte voted AYE

Tonja B Hanson voted NAY

Attachment: Discretionary Tax Abatement Application, Fine, Parcel BHWKS-1-79-2AM.pdf

Attachment: Assessor Statement, Fine, Parcel BHWKS-1-79-2AM.pdf

- 3) **Discussion and approval of RAP Tax Recreation request by North Summit Recreation Special Service District;** Amy Yost (6:21 P.M.)

Christopher Robinson made a motion to approve the RAP Tax Recreation request by North Summit Recreation Special Service District as presented in the packet. Tonja B Hanson seconded, and all voted in favor, (4-0).

Attachment: NS Recreation Request re RAPREC-06-21.pdf

- 4) **Council comments** (7:18 P.M.)

Council members provided updates on activities over the past week as well as upcoming events.

- 5) **Manager comments** (7:30 P.M.)

Janna Young, *Deputy Manager*, provided an update to the Council on recent activities as well as upcoming events and issues being addressed.

Public Input (6:00 PM)

Vice-Chair Stevens opened the meeting for Public Input at 6:00 P.M.
No public comment was heard.
Vice-Chair Stevens closed the meeting for Public Input at 6:00 P.M.

Attachment: Public Comment Instructions.pdf

Public Hearings (6:27 P.M.)

Public hearing and approval of Ordinance No. 965, an Ordinance Amending the Eastern Summit County Development Code Section 11-3-16 Chart of Allowed and Permitted Uses and Creating Section 11-6-23 Contractors Yards; Ray Milliner, Planner (6:27 P.M.)

Ray Milliner, *County Planner*, presented amendments to the development code to create regulations for contractor's yards.

Council Vice-Chair Stevens opened the meeting for public hearing at 6:31 P.M.
No public comment was heard.
Council Vice-Chair Stevens closed the meeting for public hearing at

6:32 P.M.

Council Members asked clarifying questions to which Planner Milliner responded.

Tonja B Hanson made a motion to approve Ordinance Number 965, an Ordinance Amending the Eastern Summit County Development Code Section 11-3-16 Chart of Allowed and Permitted Uses and Creating Section 11-6-23 Contractors Yards. Canice Harte seconded, and all voted in favor, (4-0).

Attachment: Staff Report and Ordinance 965-Contractors Yards.pdf

Attachment: Ordinance No. 965 Executed

Public hearing and approval of Ordinance No. 966, and Ordinance Amending the Eastern Summit County Development Code Section 11-3-16 Chart of Allowed and Permitted Uses, Appendix A, Definitions, and Creating Section 11-6-24 Off-Site Parking Lots for Event Centers or Guest Ranches or Lodges; Ray Milliner, Planner (6:45 P.M.)

Ray Milliner, *County Planner*, presented an ordinance to amend the Eastern Summit County Development Code to create a section to allowing off-site parking lots for event centers, guest ranches, and lodges.

Council Vice-Chair Stevens opened the meeting for public hearing at 6:49 P.M.

Jan Perkins addressed the Council at 6:49 P.M.

Council Vice-Chair Stevens closed the meeting for public hearing at 6:52 P.M.

Council Members asked additional questions of Planner Milliner.

Mike Phillips addressed the Council and added additional information to the discussion.

Christopher Robinson made a motion to approve Ordinance 966, an Ordinance Amending the Eastern Summit County Development Code Section 11-3-16 Chart of Allowed and Permitted Uses, Appendix A, Definitions, and Creating Section 11-6-24 Off-site Parking Lots for Event Centers or Guest Ranches or Lodges with changes as described. Canice Harte seconded, and all voted in favor, (4-0).

Attachment: Staff Report and Ordinance 966-Off-Site Parking Lots.pdf

Attachment: Ordinance 966 Executed

Adjournment (7:37 P.M.)

Tonja B Hanson made a motion to adjourn. Christopher Robinson seconded, and all voted in favor, (4-0).



Roger Armstrong, Chair



Eve Furse, Clerk