

Summit County Board of Health Meeting Minutes

Summit County Health Dept. Conference Room
650 Round Valley Drive
Park City, Utah 84060
Meeting also conducted via Zoom

Monday, October 3, 2022

| Topic | Discussion | Action or Summary |
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| Attendance | <p>Board Members Present: Chris Cherniak – Chair, Doug Evans, Chris Ure, Ilyssa Golding, Dorothy Adams, Heidi Gordon, Roger Armstrong (Joined the meeting at 4:09 p.m.)</p> <p>Board Members Absent:</p> <p>Staff Present: Dr. Phil Bondurant - Director, Brian Craven, Nancy Porter, Jennifer Morrill, Derek Siddoway, Nathan Brooks, Katherine Wilson, Jill Parker, Amy Price, Michelle Downard</p> | |
| Welcome 3:31 p.m. | <p>The meeting was called to order at 3:31 p.m. Board Chair Chris Cherniak welcomed attendees.</p> | |
| **Work Session** | | |
| 2023 Budget Update Dr. Phil Bondurant 3:32 p.m. | <ul style="list-style-type: none"> • Dr. Phil Bondurant presented an update of the 2023 Health Department Budget to Board Members. He reminded the Board that he would provide updates at each meeting until the time in which the Council approved the final budget. • There were only a few minor changes in training and travel and a reduction in the sustainability department. The first position that was not approved or was delayed for Council re-evaluation was taking the time-limited sustainability data analyst position from time-limited to full time status. • A part-time medical reserve corps specialist position was approved. This position was intended to build off momentum created through COVID and formalize the MRC process. • A part-time position and a contract position in early intervention were approved to be combined to make a full-time position at a savings to the County. • The big item coming out of the budget committee for the County as a whole was a 10% COLA raise for employees. • Board members asked clarifying questions to which Dr. Bondurant responded. | <p>Summary:</p> <ul style="list-style-type: none"> • <i>Dr. Bondurant provided an update on the 2023 Budget.</i> |
| **Consideration of Approval** | | |
| September 2022 Board of Health Meeting Minutes 3:43 p.m. | <p>• Board Member Ure made a motion to approve the September 2022 Board of Health with edits. Board Member Gordon seconded the motion. The motion passed (6-0) (3:45 p.m.)</p> | <p>Summary:</p> <ul style="list-style-type: none"> • <i>The September 3, 2022, Board of Health Meeting Minutes were approved with edits.</i> |
| **Director and Board Final Comments** | | |
| Health Department Director's Comments 3:46 p.m. | <ul style="list-style-type: none"> • Dr. Bondurant excused Shelley Worley from the meeting. • There had been a change in testing at the People's Health Clinic. The testing contract was now with the Utah Department of Health and Human Services. Testing will be offered on Tuesdays and Thursdays. • Nancy Porter provided a dashboard update regarding changes she had made based on items that were brought up from the prior meeting. • Dr. Bondurant reminded Board Chair Cherniak of the need to come up with a staff report for a presentation for the County Council. The report would provide the status of the Health Department on annual basis to the Council. • Dr. Bondurant thanked Jennifer Morrill for taking Shelley's spot running the technology of the meeting. | |
| Board Member Comments | <ul style="list-style-type: none"> • Board Member Golding asked a follow up question regarding data reporting at the state level to which Nancy Porter and Dr. Bondurant | |

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| 3:54 p.m. | responded. | |
| Board Chairman Comments 3:56 p.m. | <ul style="list-style-type: none"> • Board Chair Cherniak stated that Derek Moss had been working with Recycle Utah to have a presence at the upcoming Harvest Fest on October 8th. • Board Chair Cherniak will be appearing at the Summit County Council meeting next Wednesday and will be preparing a staff report for the meeting. | <i>Summary:</i> <ul style="list-style-type: none"> • <i>Board Chair Cherniak stated the Health Department would have a presence at the Harvest Fest in Oakley.</i> |
| | **Board of Health Training** | |
| Board of Health Training Jill Parker 4:05 p.m. | <ul style="list-style-type: none"> • Jill Parker, Executive Director of Utah Association of Local Health Departments, led a training for the Board of the Health. | <ul style="list-style-type: none"> • <i>Jill Parker, ED, Utah Assoc. of Local Health Dept. facilitated board training.</i> |
| Adjourn 6:43 p.m. | <ul style="list-style-type: none"> • <i>Board Member Evans made a motion to adjourn. Board Member Armstrong seconded the motion. The Motion passed 7-0. (6:43 p.m.)</i> • The Board of Health meeting adjourned at 6:43 p.m. | |