

**NORTH SUMMIT RECREATION SPECIAL SERVICE DISTRICT
Meeting Schedule 2021
(unapproved)**

**The following are dates for the regular meetings of the North Summit Recreation Special Service District.
Meetings have been changed to the second Monday of the month.**

**January 11
February 8
March 8
April 12
May 10
June 14 (Flag Day)
July 12
August 9
September 13
October 11 (Columbus Day)
November 8
December 13**

NORTH SUMMIT RECREATION SPECIAL SERVICE DISTRICT
Meeting Minutes (approved)
12-7-20

Present: Brian Zwahlen., Bryan Breshears. Amanda Pace, Beau Morrill,
Virginia Richins and Margaret Olsen (Summit County)
Absent: Becky Grant, Laurie Hirzel, and Derrick Peterson

Minutes Approved: Motion by Brian Breshears 2nd by Beau Morrill
All attending board members vote yea

Financials Approved: Motion by Virginia Richins 2nd by Beau Morrill
All attending board members vote yea

Margaret Olsen (Summit County) Training on Open Public Meetings
PowerPoint presentation. Presentation will be emailed to Brian Z.
after the meeting so that it can be shared with all board members.
Board members in attendance will be exempt from the training in
January.

Presentation

- A. What is a meeting?
 - a. Quorum any four members of the board present.
- B. What is not a meeting?
 - a. Chance meeting
 - b. Email or text as long as no discussion during an open meeting
 - c. For information only do not reply text messages or emails
 - d. Board members are subject to GRAMMA
 - e. If in doubt notice and agenda
 - f. If you have questions call the Summit County Attorney's Office
- C. Notice 24 hours in advance of meeting
 - a. Newspaper Summit County Bee
 - b. Recreation Office
 - c. Utah Public Notice Website
- D. Be specific in the agenda so that everyone can understand
- E. Once a year give notice of all meetings for the year
- F. Record keeping
 - a. Minutes and recordings are required
 - b. Must be posted to both Summit County and Utah Public Notice Website

- c. Date, time and place
- G. Minutes
 - a. Unapproved minutes posted within 30 days
 - b. Approved minutes and recording within 3 days
- H. Emergency Meetings
 - a. Do the best you can with the 24 hour meeting notice
- I. Closed meeting
 - a. Personnel, security
 - b. No votes can be taken
 - c. Minutes, reason, location, how each member voted to close the meeting. 2/3 vote
 - d. No action can be taken
 - e. Recorded except for personnel or security
- J. Chair responsible for board members training once a year
- K. Common mistakes

Brian Z. will send an email a week before the regular meeting please respond with anything because we can skip things but can not discuss it is not on the agenda

Board meeting schedule change to the second Monday of the month so that Derrick can have time to get the financials finished before the meeting.

Virginia will put together a schedule for next year's meetings to be approved at the next meeting. We will move the meeting if there is a holiday conflict.

Motion made by member Richins to move the NSRSSD meetings to the second Monday of the month. Seconded by Bryan B. All board members present vote yea motion passes

2021 Budget Status: The link was not active on the County's agenda therefore could not conduct a public hearing to finalize it. The County will be addressing the budget hearing again this Wednesday, December 9, 2020.

Beacon Hill Park: The footings for the shade structure were poured today. The vertical posts will be going up shortly. Hogan and Associates construction contract was sent to Brian Z. Amount not to exceed \$17,365.

Motion to approve Hogan and Associates Construction contract for the shade structure made by Bryan B. and seconded by B. Morrill. All board members present vote yea motion passes.

Programs:

Basketball: Opened registration in November. No late fees. Several have signed up this week. Last year's registration 154 this year's registration will be close to 164. Games to start at the first of the year. Looking forward to 2021 could we have a two-week break so that teams can practice before the first game.

Resources for coaches: How can we get information out to help coaches.

Volleyball: Emily will be the director and will be getting dates from her

Summer Gymkhana: Brian Z. contacted Michelle Peterson and she indicated that she would be willing to get together to discuss the program. Amanda will contact her and start talking about what will need to be done to get the program going. Mid January

Agenda items for January

- Planning for existing and new programs

- Swimming how can we help

- Adult activities: What would they be?

Protocols for Covid-19: Getting protocols for basketball from the HS and the County Health Dept.

Scholarship page that could be used for all sports Amanda will be working with Jacie on the website

Brian Z. will email all board members of the change to the second Monday of the month.

Motion to Adjourn: Bryan B.