

**SUMMIT COUNTY
HOSPITALITY OUTDOOR SERVICES GRANT
FUNDING GUIDE**

OVERVIEW

State of Utah code 17-54-101 established the Rural County Grant Program. Effective July 1, 2020. The Summit County Hospitality Outdoor Services Grant is fully funded by the State of Utah Rural County Grant Program.

Rural County Grants are awarded to rural counties by the executive director of the Governor's Office of Economic Development after review and recommendation of the Governor's Rural Partnership Board.

The Rural County Grant Program is designed to address the economic development needs of rural counties, which needs may include:

- Business recruitment, development and expansion;
- Workforce training and development; and,
- infrastructure and capital facilities improvements for business development

To begin the grant process, carefully read the program details and complete the application at <https://summitcounty.org/1189/Rural-County-Grant>

WHO CAN APPLY?

The Hospitality Outdoor Services Grant is targeted to businesses located in western Summit County (Park City School District). Businesses that are located in Eastern Summit County (North or South Summit School Districts) may apply for the Summit County Small Business Grant at <https://summitcounty.org/1189/Rural-County-Grant>

ELIGIBLE ACTIVITIES

This grant opportunity was established to assist businesses with unbudgeted or unanticipated costs necessary to effectively and safely operate outdoor service, seating, and sales, but not limited to:

- Accessibility Improvements/Requirements
- Barriers/Traffic Control Devices
- Building Materials
- Construction/Installation
- Design/Engineering
- Lighting
- Outdoor Furniture/Equipment
- Umbrellas/Awnings

- Heating and Cooling Infrastructures

It is the responsibility of the applicant to ensure all projects and/or improvements comply with local, state and federal codes, regulations and laws. Only projects in compliance with and receiving applicable permits will be funded.

APPLICATION & GRANT PROCESS

Western Summit County businesses can apply to receive a grant of up to \$2,500 to **reimburse** eligible expenses associated with **developing** and/or expanding outdoor business operations. A **40% local match is required**.

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The online application must be completed and the downloadable budget template must be emailed to jjones@summitcounty.org at the time of application. The Summit County Economic Development Advisory Board will review the applications and select the grantees for funding. All applications must be submitted to Summit County prior to September 12, 2021.

REIMBURSEMENTS

Approved Grantees will submit paid invoices and receipts to Summit County with a cover sheet that will be provided, **no** later than February 12, 2021. Businesses will receive funds within 30 business days of Summit County receiving a complete package of paid invoices and receipts with the provided cover sheet.

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ELIGIBILITY REQUIREMENTS

Applicants must meet the following criteria to be eligible to apply:

- Business must be physically located within Summit County.
- Business has a business license issued by Summit County or a City/Township located in Summit County.
- Business must be in good standing with Summit County or City/Township within Summit County (i.e. no unresolved outstanding code violations and/or delinquent undisputed taxes or payments).
- Business must employ less than 50 employees, including the owner(s).

ACKNOWLEDGEMENTS

- Applicant must have permission from property owner to implement project and must provide proof that improvements meet requirements of local permitting agencies.
- Applicant must certify that grant funds are reimbursing necessary expenditures incurred during the period between September 11, 2020 and ending on March 15, 2021.
- Applicant must certify that grant funds will not be used to reimburse an expense already paid by a government--supported grant or loan.

- Applicant must certify the number of jobs created, retained or contracted for as a result of the Hospitality Outdoor Services Grant.
- Applicant must maintain all receipts, invoices, agreements, checks, purchase orders, and any other proof of expenditure using or being reimbursed by Rural County Grant funds and they will be made available upon request to Summit County.
- Applicant must agree if the State of Utah finds that the expenditures for which this application is being submitted does not qualify as an eligible expenditure under the Rural County Grant, that the business will release, indemnify and hold harmless Summit County from any liability to the State of Utah and will pay back to Summit County in the event of a recoupment by the State of Utah of the expended funds.
- Applicants must provide a copy of their Driver's License/State Issued ID.
- Applicants must provide a copy of Form W-9

TIME FRAMES

Grants applications will be accepted as outlined in the schedule below and are subject to available funding.

1st Round

December 15, 2020 – Open 1st Round of Grant Funding

December 27, 2020 – Close the 1st Round of Grant Funding

December 28th thru January 3, 2021, Development Advisory Board will review applications for funding.

January 4th thru January 8th, 2021 Notification of 1st Round of Funding Awards

2nd Round

January 31st, 2021, Open 2nd Round of Grant Funding

February 7th, 2021, Close 2nd Round of Grant Funding

February 8th thru February 14th, Development Advisory Board will review applications for funding

February 15 thru February 22th, 2021, Notification of 2nd Round of Funding Awards

APPLY ONLINE

<https://www.summitcounty.org/1189/Rural-County-Grant>