

**Kent Jones
County Clerk**

www.summitcounty.org/clerk
kentjones@co.summit.ut.us



Phone: (435) 336-3204
FAX: (435) 336-3030
60 North Main
Coalville, UT 84017

HOW TO CHANGE YOUR NAME

Congratulations on your marriage. When your marriage license is returned to our office, we will mail out two (2) certified copies of the license to you. A permanent copy of your license will be kept in our office and additional certified copies can be made for \$6.00 each.

Social Security Administration

Whenever you change your name, be sure to report the change to Social Security. Otherwise, your earnings may not be recorded properly and you may not receive all the Social Security you are due. Not changing your name with Social Security also can delay your income tax refund.

To report a name change, fill out an application (<http://www.socialsecurity.gov/online/ss-5.pdf> Form SS-5) You can get the form by visiting www.socialsecurity.gov on the Internet or any Social Security office or by calling Social Security's toll-free number, 1-866-851-5275.

Social Security Office

Suite 500
175 East 400 South
Salt Lake City, UT 84111
Monday - Friday: 09:00 AM - 04:00 PM

Drivers License

If your name is different from the name on your driver's license you will need to provide legal proof of the name change with a certified copy of marriage license to any Utah Drivers License Division. The closest one is in Heber City.

Heber Drivers License (you can go to any location in the state)

69 North 600 West
Heber, Utah 84032
801-965-4437
Hours: Monday – Thursday 7:00am to 6:00pm

Passport

If your passport was issued less than 1 year ago and your name has been legally changed due to marriage you can get your passport reissued by filling out a name change form http://travel.state.gov/passport/forms/ds5504/ds5504_2663.html. If your passport is more than 1 year old you will need to apply for a new passport. For more info call 1-877-487-2778, 24 hours, 7 days a week or visit www.travel.state.gov.

Other Places

You should consider notifying these other places of your name change: Post Office, Utilities, Voter Registration (County Clerk's office), Bank or Credit Union, Insurance (vehicle, health, dental, and life), Employer, Landlord, etc.