



Summit County Engineering Division  
**Driveway Encroachment Permit Application**  
 60 North Main ~ P.O. Box 128, Coalville, UT 84017  
 Coalville (435) 336-3250 Fax (435)336-3043 [www.summitcounty.org/engineering](http://www.summitcounty.org/engineering)

Permit # \_\_\_\_\_ Plan Check # \_\_\_\_\_ N.O.I. # \_\_\_\_\_

Applicant / Owner
Phone #
Fax #
email
Mailing Address
City _____ Zip _____

Contractor
Phone #
Fax #
email
Mailing Address
City _____ Zip _____

Project Address \_\_\_\_\_ Parcel # \_\_\_\_\_

- \* The applicant shall be the party responsible for the work and to whom all communications are to be directed.
- \* Driveway encroachment permits and the SWP3 & ECP permits are valid for a period of 180 days from the date the building permit issued.
- \* SWP3 and ECP Requirements: (Refer to Ordinance 381-A, Appendix A, B, and C for Requirements and Specifications)
- \* Driveway encroachment must comply with minimum County standards prior to receiving Certificate of Occupancy from the Building Department. (Refer to Ordinance 181-D, Appendix 'B' for Requirements and Specifications)
- \* 48 hour notice must be given prior to all inspections.

**Permit Fee**

\$200 Permit Fee per Driveway Encroachment \$ \_\_\_\_\_

Permit Fee Total \$ \_\_\_\_\_  
(ENC, ECP, & SWP3)

**ECP Permit Fee**

Area to be disturbed:  
 \$100 Sites < 1 Acre or less \$ \_\_\_\_\_  
 \$200 Sites > 1 Acre or less \$ \_\_\_\_\_  
 \$20 Per additional Acre \$ \_\_\_\_\_

MS4 Fee Total \$ \_\_\_\_\_

**MS4 Fee**

\$150 Sites > 1 Acre SWPPP Review Fee \$ \_\_\_\_\_  
 \$70 Sites < 1 Acre SWPPP Review Fee (if part of a common plan of development) \$ \_\_\_\_\_  
 \$150 High Priority Review Fee \$ \_\_\_\_\_  
 Inspections:  
 Sites < 1 Acre \$60 Mo. Duration \_\_\_\_\_ \$ \_\_\_\_\_  
 Sites > 1 Acre \$75 Mo.  
 High Priority \$175 Mo.  
 Long Term Stormwater Management Plan (5 year inspections)  
 \$400 Sites > 1 Acre, part of current LTSWMP \$ \_\_\_\_\_  
 \$600 Sites > 1 Acre, NOT part of current LTSWMP \$ \_\_\_\_\_  
 \$300 Sites < 1 Acre, part of current LTSWMP \$ \_\_\_\_\_

Snyderville Basin  
 Transportation Impact Fee \$ \_\_\_\_\_

Encroachment Bond \$ \_\_\_\_\_

ECP & SWP3 Bond \$ \_\_\_\_\_

**Total Due** \$ \_\_\_\_\_

**Am. Paid** \$ \_\_\_\_\_

**Balance** \$ \_\_\_\_\_

**Required Inspections:** Please initial to verify commitment

- \_\_\_\_\_ \* Rough Grade - prior to footings inspection
- \_\_\_\_\_ \* Pre-Surface - prior to hard surface of driveway
- \_\_\_\_\_ \* Final - required for certificate of occupancy

**Flood Zone:**

A Floodplain Development Permit Required & Elevation Certificate Required  X

By applying for this permit I acknowledge that I have confirmed that I will be complying with all federal, state and local laws concerning this property and that any permit issued pursuant to my application does not grant to me the right to develop my property under any existing land use and zoning laws, nor does it supersede any federal, state or local law which prevent the grading activity for which I am applying, in the event a permit is issued erroneously. This permit is not a grant of easement or other similar interest. Applicant shall acquire easements from affected fee owners as required.

Applicant / Owner Signature: \_\_\_\_\_ Date \_\_\_\_\_

Engineering Reviewed By: \_\_\_\_\_ Date \_\_\_\_\_

Engineering Approved By: \_\_\_\_\_ Date \_\_\_\_\_

Bond Money Posted	Date Released
ENC _____	_____
ECP/SWP3 _____	_____
Temp Comp _____	_____

Bonds are calculated using the following information:

Area of disturbance:

L.O.D. (Total Disturbed Area) \_\_\_\_\_ sq. ft. (1 acre = 43,560 sq. ft.)  
Disturbed area \$.10 / sq. ft. x \_\_\_\_\_ area = \$ \_\_\_\_\_  
Silt fence \$1.50 x \_\_\_\_\_ / ft. = \$ \_\_\_\_\_

**SWP3 & ECP bond (120% of estimated cost)** \$ \_\_\_\_\_

**Encroachment bond**

- \* \$250 per encroachment - lots having slopes less than 10%
- \* \$500 per encroachment - lots having slopes between 10-15%
- \* \$2000 per encroachment - lots having slopes over 15%

**Rough Grade Inspection:** Required to verify that the driveway roughly conforms to approved plans (side yard setback, alignment, offset from intersections, and grade). All Erosion Control Measures shown on the Plans must also be in place. Inspection is required prior to applicant receiving a Footing Inspection from the Building Department.

**Pre-Surfacing Inspection:** Required to verify that the driveway conforms to approved plans (side yard setback, alignment, offset from intersections, and grade). Driveway must be fully graded and formed (if applying a concrete surface). Inspection is required prior to applicant placing the hard surface (Concrete, asphalt pavement, etc.). All Erosion Control Measures shown on the Plans must also be in place.

**Final Inspection:** Required to verify that the driveway conforms to approved plans (side yard setback, alignment, offset from intersections, and grade). Inspection is required prior to applicant receiving a Certificate of Occupancy from the Building Department and a release of their Encroachment Bond. All Erosion Control Measures shown on the Plans must also be in place.

**ECP Bond Release Inspection:** Required to verify that the site has been fully stabilized (re-vegetated). Inspection is required prior to applicant receiving a release of their Erosion Control Bond.