

**SUMMIT COUNTY
COUNCIL OF GOVERNMENTS
ADDITIONAL TRANSPORTATION SALES TAX INITIATIVE
PROJECT CONCEPT DEVELOPMENT APPLICATION FORM**

Overview:

Applications must be relating to a regionally significant transportation facility within the county, including cities, or for new capacity or congestion mitigation projects.

Process:

The Council of Governments will annually accept Project Concept Development Reports/Applications proposed to be funded by the County Option for Transportation Sale and Use Tax and create a priority list of the regionally significant transportation facility projects. In 2017, all project applications will be due at or before 5pm on Friday, April 14, 2017 and must be submitted to the Summit County Public Works Director via email (dradke@summitcounty.org). Project Concept Development Reports/Applications will be distributed to the Council of Governments for review and subsequently discussed in public by the Council of Governments at their regularly scheduled meeting in May, tentatively scheduled for May 16, 2017.

The priority list of regionally significant transportation facility projects will then be presented to the County Council for final approval at the first available meeting following the recommendation of the Council of Governments.

Funding:

Projects funded from the County Option for Transportation Sale and Use Tax must be included in the Summit County Budget for the year the project is proposed, including Small Municipality Transportation Improvement Fund Grant Program (TIFGP) Projects. The maximum amount available for projects in 2017 is as follows:

TIFGP	\$125,000
County Transportation Initiative	\$2.1 Million

The estimated amount available for projects in 2018 is as follows:

TIFGP	\$250,000
County Transportation Initiative	\$4.2 Million

County Option for Transportation Sale and Use Tax funds can and will accrue over time so that larger projects may be programmed.

TIFGP Projects will be **reimbursed** to the city upon presentation of a payment request at the completion of the approved project up to the amount approved by the County Council.

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Project Name: _____

Application Date: _____

Applicant (City/County): _____

Contact for City/County: _____

City/County Contact: _____

Mailing Address: _____, 84____
(PO, Street) (zip code)

Email Address: _____

Project Contact: _____

Mailing Address: _____, 84____
(City) (PO, Street) (zip code)

Email Address: _____

Enter all information requested on these sheets (be as concise as possible) and submit with attachments (drawings, photos, estimate), staple together; do not include: cover sheet, heavy weight paper or plastic, binders or blank sheets. Limit number of sheets in application 10 sheets when possible. No penalty for number of sheets submitted. Additional information may be requested and required if required per the Council of Governments (COG).

Project Funding Applying For:

- County Transportation Initiative Project
- Small Municipality Transportation Improvement Fund Grant Program (TIFGP)

Phase Funds Being Requested (Check all that apply, specify year requested):

- | | | |
|--|-------------|-------|
| <input type="checkbox"/> Preliminary Engineering | Funded Year | _____ |
| <input type="checkbox"/> Environmental | Funded Year | _____ |
| <input type="checkbox"/> Right-of-Way | Funded Year | _____ |
| <input type="checkbox"/> Final Design | Funded Year | _____ |
| <input type="checkbox"/> Construction | Funded Year | _____ |

Purpose/Scope of Project

Describe Deficiencies that will be corrected by Project and/or Project Goals and Objectives (i.e. pounds of GHG reduced, VMT reduced, accidents reduced, transit on-time performance)

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CONCEPTUAL PROJECT INFORMATION

Project Readiness

Provide the status of the project. Describe the stage of work the project is in: Environmental Review, Design, or Right of Way, not started, in progress, completed? Describe.

Project Consistency

Is the project consistent with local, regional, or statewide plans (i.e. State Long Range Transportation Plan, General Plan, corridor plan, local transportation master plan)? Describe.

Project Location: _____
(Street Address, Intersection, Mile Post, Other Descriptor)

Score 0 – 15
(Total)

Project Type (Check and add all that Apply):

- | | | |
|---|---|--|
| <input type="checkbox"/> Capacity Improvements | 3 | |
| <input type="checkbox"/> New Roadway | 3 | |
| <input type="checkbox"/> ITS/Signalization | 3 | |
| <input type="checkbox"/> Widening | 2 | |
| <input type="checkbox"/> Reconstruction of Existing Roadway | 2 | |
| <input type="checkbox"/> Major Maintenance | 1 | |
| <input type="checkbox"/> Safety Improvements | 1 | |
| <input type="checkbox"/> Lighting | | |
| <input type="checkbox"/> Guardrail | | |
| <input type="checkbox"/> Other (Describe) _____ | | |

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- Drainage (Check All that Apply) No Points
- Curb and Gutter
 - Water Quality/Storm Drain
 - Conveyance
 - Erosion Control

Score 0 – 15
(Total)

- Alternative Mode (Check All that Apply)
- Transit Infrastructure (including Park and Ride) 4
 - Sidewalks 3
 - Multi-use Trail 3
 - Bike Lanes 3
 - Other (Describe) _____ 2

Score 0 – 10
(Total)

Functional Classification of Roadway: (Check One)

- Arterial 4
- Major Collector 3
- Minor Collector 2
- Local Street _____ (name) 1

Is Functional Classification Approved by UDOT?

- Yes
- No
- Pending Revision

Project Length: _____ (ft)

Width of Lane: _____ (ft) of Shoulder: _____ (ft)

Score 0 – 5
(Score Each Criteria)

Average Daily Traffic (ADT): _____ (specify) (See Page 8, Scoring Criteria) _____

Volume to Capacity (LOS): _____ (specify) (See Page 8, Scoring Criteria) _____

Percentage of Trucks: _____ (specify) (See Page 8, Scoring Criteria) _____

Pavement Condition: _____ (specify) (See Page 8, Scoring Criteria) _____

Score 0 – 10
(Total)

Preliminary Environmental Assessment

Expected Environmental Impacts (Subtract Impacts) _____

- | | |
|---|---|
| <input type="checkbox"/> None <u>10</u> | <input type="checkbox"/> Soils <u>-2</u> |
| <input type="checkbox"/> Wetlands <u>-2</u> | <input type="checkbox"/> Wildlife <u>-1</u> |
| <input type="checkbox"/> Stream Alteration <u>-1</u> | <input type="checkbox"/> Botanical <u>-1</u> |
| <input type="checkbox"/> Noise <u>-1</u> | <input type="checkbox"/> Historic/Cultural <u>-1</u> |
| <input type="checkbox"/> Air Quality <u>-1</u> | <input type="checkbox"/> Visual <u>-1</u> |

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Anticipated Environmental Documentation

- None (only for Non-Federal Projects)
- Categorical Exclusion (CAT EX)
- Environmental Assessment (EA)
- Environmental Impact Statement (EIS)

Permits

- None
- USACE 401
- USACE 404
- UPDES General Construction
- UDOT Encroachment
- EPA
- Joint Stream Alteration
- Other: _____

Status of Environmental Document

- N/A
- Not started
- In process
- Complete

Score 0 – 10
(Total)

Right-of-Way Assessment

Right-of-Way Required for Project

- No 10
- Yes (Subtract Impacts. See Page 8, Scoring Criteria)

Describe if Yes

Right-of-Way Needs:

Width: _____(ft)
Acres: _____(Ac)

Score 0 – 5
(Total)

Utility Assessment

Utility Relocation Required:

- No 5
- Yes (See Page 8, Scoring Criteria)

Describe if Yes

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Project Financial Information

Total Project Cost \$ _____
(Enter amount from Concept Cost Estimate Spread Sheet)

Other Funding Sources, Cash (List)

- 1. Local Funds \$ _____
- 2. Corridor Preservation (R/W funds) \$ _____
- 3. Federal \$ _____
- 4. State \$ _____
- 5. Other _____ (list) \$ _____

Flexi-Match (List Soft Match and In-Kind)

- 1. _____ \$ _____
- 2. _____ \$ _____
- 3. _____ \$ _____

Total Match (See Page 8, Scoring Criteria) \$ _____

Net Project Cost/ TIFGP Request \$ _____ Score 0 – 10
Percent Match (Total Match/Total Proj. Cost) _____%

Project Schedule (See Page 8, Scoring Criteria) Score 0 – 5

Anticipated Construction Start Date: _____

- Environmental _____
- R/W _____
- Design _____
- Bid _____

TOTAL SCORE _____
(100 max)

STATEMENT OF LOCAL AGENCY RESPONSIBILITY APPLICANT SIGNATURE

By signing this application and statement the above listed Local Government agrees that if this application is selected for funding Council of Governments and the County Council, they (Local Government) will provide the local matching funds as needed by the project to execute the project as presented in this application in a timely way beginning when the project is in its first funded year.

Applicant Signature: _____

Applicant Title: _____

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Required Attachments

- VICINITY MAP (AERIAL PHOTO AND OR PICTURE OF THE SITE)
- PROJECT PLAN (INCLUDE SITE PLAN OR PROJECT SKETCH UP TO 2 SHEETS)
- OTHER DETAILS THAT MAY BE HELP TO EVALUATE THE PROJECT
- CONCEPT PROJECT COST ESTIMATE SPREADSHEET
- ANTICIPATED SCHEDULE DETAILS
- OTHER _____

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PROJECT CONCEPT DEVELOPMENT SCORING CRITERIA

- Project Type – Does the project relate to a regionally significant transportation facility within the City/County? Does it provide new capacity or congestion mitigation? **Scoring per Application.**
- Alternative Modes - Does it include means for Alternative Modes of Transportation? Projects including these criteria should be scored higher than those that do not.
- Functional Classification of Roadway – Roads with higher classifications should be scored higher. **Scoring per Application.**
- Average Daily Traffic (ADT) – Roads with high ADT should be scored higher than low volume roads.
 - Use estimated ADT
>500 = 0 | 500 - 1K = 1 | 1K - 3K = 2 | 3K - 5K = 3 | 5K - 10K = 4 | 10K+ = 5
- Volume to Capacity (LOS) – Roads with lower service levels (F down to A) should be scored higher.
 - Use estimated LOS
A = 0 | B = 1 | C = 2 | D = 3 | E = 4 | F = 5
- Percentage of Trucks – Roads having a higher percentage of trucks should be scored higher.
 - Use estimated percent Trucks
>.5% = 0 | 1 - 5% = 1 | 5-10% = 2 | 10-15% = 3 | 15-20% = 4 | 20%+ = 5
- Pavement Condition – Roads with pavements in poor condition should be scored higher.
 - Use estimated Remaining Service Life (years of roads useful life expectancy)
20 = 0 | 20 - 15 = 1 | 15 - 10 = 3 | 10 - 5 = 4 | >5 = 5
- Environmental Impacts – Projects with minimal environmental impacts should be scored higher. **Scoring per Application.**
- Right-of-Way Impacts - Projects with minimal Right-of-Way impacts should be scored higher.
 - Use estimated ratio of new R/W to Existing
**0% new = 10 | Subtract 1 for every 10% new R/W required | 100% new = 0
Add 0.5 points for each 10% back for “Willing Sellers” (Example 50% new R/W is 5 points if 40% of the 50% are willing sellers, add back 2 points)**
- Utility Relocation Impacts - Projects with minimal Utility impacts should be scored higher.
 - Use ratio of utility cost to total construction cost
+ 40% = 0 | 40 - 30% = 1 | 30 - 20% = 2 | 20 - 10% = 3 | 10 - 0% = 4 | 0% = 5
- Total Project Cost – Low cost Projects should be scored higher. **No Scoring criteria.**
- Total Match – The Higher the percentage of City/County match, the higher the project should be scored.
 - Use ratio of total match to total project cost
**0% = 0 | 0 - 5% = 1 | 5 - 10% = 3 | 10 - 15% = 4 | 15 - 20% = 5 | 20 - 30% = 6
30 - 40% = 8 | 40 - 50% = 9 | 50%+ = 10**
- Project Schedule – Projects that can be started and completed the quickest should score the highest.
 - Use project duration in years
<3 years = 0 | 2 - 3 years = 2 | 1 - 2 years = 4 | 1 year = 5